



## Riverside Yacht Club | Riverside (Greenwich), Connecticut Clubhouse Manager

### About the Club

Founded in 1888, Riverside Yacht Club is a distinguished private, member-owned, nonprofit club and the second-oldest yacht club in Connecticut. Established by George I. Tyson, a prominent Riverside summer resident and owner of the yacht *Nirvana*, the Club's legacy began with his personal funding and construction of the original Victorian-style clubhouse in 1889. Tyson served as the Club's first Commodore for eight years. In the late 1920s, members purchased the property from the Tyson estate, leading to the construction of the current clubhouse in 1929.

Riverside Yacht Club is a year-round, family-focused, and community-oriented club known for its deep sailing heritage and strong culture of volunteerism. Membership is predominantly composed of Greenwich residents who share a lifelong passion for sailing and boating. The Club offers comprehensive programs for all ages, including instruction, racing, cruising, and junior sailing on Long Island Sound and beyond.

The marina is a defining asset, featuring more than a linear mile of slip space on modern concrete docks, supplemented by deep-water moorings. The Club hosts major summer regattas and is home to the largest frostbiting fleet in the United States, reinforcing its national reputation within the sailing community.

Beyond boating, Riverside provides a full complement of clubhouse amenities, including fine dining, tennis, pickleball, swimming, and robust youth programming. Food and beverage operations play a central role in the member experience.

Riverside Yacht Club operates with a total annual revenue of \$8 million, including \$2.7 million from food and beverage operations. The Club continues to invest in its long-term infrastructure, with a planned full replacement of 165 marina slips to be phased over several years at an estimated cost of \$15 million.

The clubhouse is closed during the month of January, while administrative offices operate year-round.

### **Metrics at a Glance**

- Total Annual Revenue: \$8M
- Food & Beverage Revenue: \$2.7M  
Club Type: Private, member-owned, nonprofit
- Operating Season: Year-round operations; clubhouse closed in January
- Marina Capital Project: Full replacement of 165 slips
- Estimated Capital Investment: \$15M (phased over several years)

### **Amenities Overview**

- Historic clubhouse (built 1929)
- Full-service food and beverage operation
- Marina with over one linear mile of concrete dockage
- Deep-water moorings
- Junior and adult sailing programs



- Major summer regattas
- Largest frostbiting fleet in the United States
- Tennis facilities
- Swimming facilities
- Youth and family programming
- Administrative offices open year-round

## **About the Position**

The Clubhouse Manager is a senior leader and key member of the Executive Team. You will provide direction for all clubhouse operations and work closely with the General Manager to deliver exceptional service, seamless operations, and consistently high-quality, high touch member experience. You oversee dining, banquets, reception, housekeeping, maintenance, and security while supporting budgeting, staffing, and strategic initiatives. In the absence of the General Manager, you assume full operational responsibility for the Club.

## **What You'll Do**

- Lead day-to-day clubhouse operations with a visible, hands-on presence
- Deliver consistently high service standards across dining, events, and facilities
- Serve as operational lead in the absence of the General Manager
- Act as the central link between clubhouse departments to ensure alignment and accountability
- Build strong relationships with members and guests; resolve issues promptly and professionally
- Partner with committee chairs; lead House, Junior Programming, and Entertainment Committees
- Book, plan, and execute private events in coordination with Catering and Banquet leadership
- Shape and elevate dining, cocktail, and wine programs with the Executive Chef and General Manager
- Develop, manage, and control departmental budgets, labor, and cost controls
- Monitor payroll, inventories, labor hours, and financial performance
- Recruit, train, mentor, and evaluate a high-performing clubhouse team
- Establish service standards, SOPs, and comprehensive training programs
- Promote a positive, safe, and inclusive work environment
- Oversee performance management, discipline, and employee relations
- Ensure facility appearance, cleanliness, maintenance, and safety standards
- Manage POS systems and operational reporting
- Support clubhouse-related capital projects and improvements
- Ensure compliance with all health, safety, employment, and alcohol service regulations



- Stay current with industry best practices through education and professional development

### **What You'll Bring**

- Minimum six years of hospitality experience; three years in a management role
- Private club experience preferred; luxury hotel or resort experience considered
- Proven leadership record with operational stability and career progression
- Strong people leadership, communication, and relationship-building skills
- Passion for hospitality, service excellence, food, wine, and member experience
- Advanced beverage and wine knowledge a plus
- Working knowledge of housekeeping, maintenance, engineering, and security operations
- Sharp attention to detail, especially in dining rooms and facilities
- Budgeting, labor management, and cost-control expertise
- Ability to lead teams in high-volume, high-expectation environments
- Experience training, motivating, and retaining service-focused teams
- Comfort working with volunteer committees and Boards
- Strong organizational, analytical, and project management skills
- Proficiency with Microsoft Word, Excel, and Club POS system
- Sound judgment, composure under pressure, and a strong personal work ethic
- Respect for tradition paired with creativity and innovation

### **How to Apply**

Interested candidates should complete the online candidate profile form and submit a cover letter and resume for consideration. Applications should be submitted through DENEHY Club Thinking Partners at <http://denehyctp.com/apply-for-a-position/>

For inquiries or to recommend a candidate, please contact Karen Alexander at 203.319.8228 or [karen@denehyctp.com](mailto:karen@denehyctp.com).