Applications Sys Analyst II

Remote

Ithaca (Main Campus)

Full time

Posted 3/6/2026

WDR-00057360

Working Title: Application Systems Analyst II [Remote]

*Visa Sponsorship is not available for this position.

The Opportunity

Applications Systems Analysts in the Office of Financial Aid and Student Employment (FASE) play a pivotal role in the day-to-day utilization, maintenance, and optimization of the university's financial aid systems and related technologies. FASE Applications Systems Analysts also have an in-depth understanding of core student service lifecycle concepts such as admissions, registration and records, and student accounts and regularly utilize this knowledge to recommend improvements to key business processes.

Reporting to the Assistant Director, Financial Aid Systems, the Applications Systems Analyst II (ASA II) is responsible for effective day-to-day oversight, coordination, maintenance, and analysis of moderately complex business processes. The ASA II's is a financial aid systems and technologies expert who provides consistent support to FASE colleagues, ensuring core business processes function reliably with precision and consistency.

ASA II responsibilities include:

- Providing support to analyze, test, implement, and maintain financial aid management systems to meet functional business requirements.

- Fulfill testing plans to ensure all systems and related technologies meet specifications and needs, standards and guidelines, and efficiency requirements.

- Collaborate with financial aid staff for production support, training and problem resolution as needed.

- Monitor compliance with established procedures and policies, investigate and resolve problems to ensure optimal systems use and performance of business processes.

- Develop, coordinate, and provide systems training for FASE staff members.

- Oversee and audit data within assigned systems.

- Write/ interpret applications and systems documentation to provide support and backup of program functions.

- Provide technical information, analysis, and reporting in support of financial aid operations requirements.

- Actively participate in systems-related projects.

- Assist the FASE Financial Aid Systems team leadership, CIT and SSIT with technical needs for FASE equipment management and inventory.

We seek a dynamic, collaborative professional who enjoys thinking innovatively, enjoys the challenges and rewards of team-oriented, remote-friendly work, and who can function exceptionally well within a large complex, world-class University. Creative thinking, self-motivation, accuracy, organization, and attention to detail are all critical in this position along with the ability to work efficiently toward team goals and challenge the status quo when appropriate.

The ideal candidate will be able to balance independent, self-directed work with focused and productive collaboration, consistently demonstrate excellent judgment, and deliver outcomes aligned with the Office of Financial Aid and Student Employment's aims/goals, as well as Cornell University's values.

While position responsibilities vary, every member of our community is expected to foster a culture of belonging and a healthy work environment by communicating across differences; being cooperative, collaborative, open, and welcoming; showing respect, compassion, and empathy; engaging and supporting others regardless of background or perspective; speaking up when others are being excluded or treated inappropriately; and supporting work/life integration of oneself and others.

About the Office of Financial Aid and Student Employment (FASE)

Cornell University - an Ivy League institution with approximately 15,000 undergraduate and 10,000 graduate and professional students, and campuses in Ithaca and New York, NY – invites applications for an Application Systems Analyst II in the Office of Financial Aid and Student Employment.

The Office of Financial Aid and Student Employment (FASE) is a central administrative student services department within the Division of Enrollment. Our overarching purpose is *opportunity and affordability* – we provide/coordinate financial resources which create access and opportunity in alignment with Cornell University's motto and founding principle - *any person, any study*.

The Office of Financial Aid and Student Employment is dedicated to helping students navigate the complex financial aid and higher-education funding landscape – we work closely with the Office of the University Registrar, Undergraduate Admissions Office, the Office of the Bursar, academic Schools and Colleges, and many other University stakeholders to support Cornell's diverse, world-class students and their success.

What We Need

Required Qualifications:

- Bachelor's degree with at least **two (2) years** relevant experience or equivalent combination of education and experience.

- Demonstrated skills in system testing applications to identify performance, data integrity, communication, and functionality problems and ensure the programs are corrected accordingly.

- Strong skills in technology tools.

- Experience providing technical training, direction, and guidance to others.

- Proven ability to communicate, build and maintain effective relationships and collaborate with individuals and administrative offices in support of financial aid and institutional goals and priorities required.

- Demonstrated ability to work independently and productively, think critically and exercise sound professional judgment, work efficiently within established timelines, set personal goals, and maximize personal performance.

- Must be self-motivated, well-organized, and attentive to details.

- Experience in identifying, researching, analyzing and interpreting technical information from a variety of sources to resolve complex problems.

- Must be able to develop logical conclusions and implement practical solutions to highly complex technical and business problems.

- Must be able to learn and apply new technical knowledge and skills.

- Proven ability to maintain confidentiality of sensitive information.

- Experience working directly with people from various socioeconomic backgrounds.

If you have all those things, great! We have a few more things that we would prefer you to have, but it's ok if you don't.

Preferred Qualifications:

- One (1) or more years of experience in a higher education setting with **PeopleSoft** or other administrative system experience.

- PeopleSoft or other system certification/training.

- Knowledge of Cornell's student/administrative systems and processes.

- Experience with any of the following: Student Finance System, PeopleSoft Financial Aid, Kuali Financial Systems, OBIEE Dashboards, OBIEE Answers, Filemaker, ImageNow, Qualtrics, SharePoint, Drupal.

- Fluency in English and a second language.

Application Information:

- **A cover letter and resume are required for further consideration for this position.** When applying through our system, please remember to attach your application materials (Cover Letter and Resume) in PDF format.

- Visa Sponsorship of any kind is <u>not</u> available for this position.

- Relocation assistance will not be provided for this position.

Rewards and Benefits

- This position is based in Ithaca, New York, however, the successful applicant may perform this role **remotely anywhere within the United States.** Employees who work remotely may receive multiple W-2 Forms depending on their work location. The New York Convenience of employer guidelines require New York State individual tax reporting and withholding for this position. Additional individual state income tax filings may also be required if working temporarily outside of New York State. **The university reserves the right to modify, suspend, or terminate the remote or hybrid work arrangement at any time.**

- Cornell receives national recognition as an award-winning workplace for our health, wellbeing, and sustainability.

- Our benefits programs include comprehensive health care options, generous retirement contributions, access to wellness programs, and employee discounts with local and national retail brands. We invite you to follow this link to get more information about our benefits: Understand Your Benefits | Working at Cornell.

- Our leave provisions include health and personal leave, three weeks of vacation and 13 holidays: Martin Luther King, Jr. Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving and the day after, and an end of the year winter break from December 25-January 1. To offer greater flexibility for observing faiths and traditions we also offer two additional floating holidays. Learn more about our generous leave provisions: Holiday and Accrued Time Off | Working at Cornell

- Cornell's impressive educational benefits include tuition-free Extramural Study and Employee Degree Program, tuition aid for external education, and Cornell Children's Tuition Assistance Program. Learn more about our extensive educational benefits: Education Benefits | Working at Cornell

- Follow this link to learn more about the Total Rewards of Working at Cornell: Total Rewards | Working at Cornell.

Visa sponsorship is not available for this position.

Cornell is an equal opportunity employer. For more information, visit hr.cornell.edu/eeo.

University Job Title:

Applications Sys Analyst II

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Job Family:

Information Technology

Level:

E

Pay Rate Type:

Salary

Pay Range:

$71,444.00 - $83,030.00

Remote Option Availability:

Remote

Company:

Endowed

Contact Name:

Maria Avila

Contact Email:

mia28@cornell.edu

Job Titles and Pay Ranges:

Non-Union Positions

Noted pay ranges reflect the potential pay opportunity for each job profile. The hiring rate of pay for the successful candidate will be determined considering the following criteria:

- Prior relevant work or industry experience

- Education level to the extent education is relevant to the position

- Unique applicable skills

- Academic Discipline

To learn more about Cornell's non-union staff job titles and pay ranges, see Career Navigator.

Union Positions

The hiring rate of pay for the successful candidate will be determined in accordance with the rates in the respective collective bargaining agreement. To learn more about Cornell's union wages, see Union Pay Rates.

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Current Employees:

If you currently work at Cornell University, please exit this website and log in to Workday using your Net ID and password. Select the Career icon on your Home dashboard to view jobs at Cornell.

Online Submission Guidelines:

Most positions at Cornell will require you to apply online and submit both a resume/CV and cover letter. You can upload documents either by "dragging and dropping" them into the dropbox or by using the "upload" icon on the application page. For more detailed instructions on how to apply to a job at Cornell, visit How We Hire on the HR website.

Employment Assistance:

For general questions about the position or the application process, please contact the Recruiter listed in the job posting or email mycareer@cornell.edu.

If you require an accommodation for a disability in order to complete an employment application or to participate in the recruiting process, you are encouraged to contact Cornell Office of Civil Rights at voice (607) 255-2242, or email at accommodations@cornell.edu.

Applicants that do not have internet access are encouraged to visit your local library, or local Department of Labor. You may also request an appointment to use a dedicated workstation in the Office of Talent Attraction and Recruitment, at the Ithaca campus, by emailing mycareer@cornell.edu.

Notice to Applicants:

Please read the required Notice to Applicants statement by clicking here. This notice contains important information about applying for a position at Cornell as well as some of your rights and responsibilities as an applicant.

EEO Statement:

Cornell welcomes students, faculty, and staff with diverse backgrounds from across the globe to pursue world-class education and career opportunities, to further the founding principle of "… any person … any study." No person shall be denied employment on the basis of any legally protected status or subjected to prohibited discrimination involving, but not limited to, such factors as race, ethnic or national origin, citizenship and immigration status, color, sex, pregnancy or pregnancy-related conditions, age, creed, religion, actual or perceived disability (including persons associated with such a person), arrest and/or conviction record, military or veteran status, sexual orientation, gender expression and/or identity, an individual's genetic information, domestic violence victim status, familial status, marital status, or any other characteristic protected by applicable federal, state, or local law.

Cornell University embraces diversity in its workforce and seeks job candidates who will contribute to a climate that supports students, faculty, and staff of all identities and backgrounds. We hire based on merit, and encourage people from historically underrepresented and/or marginalized identities to apply. Consistent with federal law, Cornell engages in affirmative action in employment for qualified protected veterans as defined in the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA) and qualified individuals with disabilities under Section 503 of the Rehabilitation Act. We also recognize a lawful

preference in employment practices for Native Americans living on or near Indian reservations in accordance with applicable law.

2026-02-26