



ELEMENTARY TEACHER JOB DESCRIPTION

Overview

A LifeWise teacher will combine in-depth Bible knowledge and outstanding teaching abilities to share the gospel with church and unchurched public school students in a classroom setting. Our ideal candidate is an active church participant with excellent communication and interpersonal skills who is caring, perceptive and proficient in teaching children. If you're interested in this position, apply on the program's webpage.

Qualifications and Experience

- ◆ A minimum of two years of classroom teaching experience (with students) in either a school or church setting
- ◆ A mature personal Christian faith in agreement with the [LifeWise Academy Statement of Faith](#)
- ◆ Active participation in and commitment to a local church whose doctrine aligns with the "What We Believe" section of the [LifeWise Academy Statement of Faith](#)

Job Description

- ◆ Complete Initial and Ongoing Training
 - ◇ Complete the LifeWise Teacher Certification Course prior to teaching
 - ◇ Participate in the annual LifeWise Summit each year
 - ◇ Attend at least one Teachers' Lounge and one LifeWise Meet-Up per year
 - ◇ Stay up to date on training and updates by regularly checking LifeWise email
- ◆ Teach LifeWise Classes
 - ◇ Implement the LifeWise curriculum in the classroom
 - ◇ Invest in building relationships with students and praying for them regularly
 - ◇ Create and manage a safe, organized and engaging classroom environment through various teaching strategies and discipline that is redemptive in nature
 - ◇ Utilize LifeWise policies, procedures and resources
- ◆ Maintain Records
 - ◇ Take attendance in each class and provide attendance records to LifeWise program director and/or school officials as needed
 - ◇ Maintain accurate class rosters including health concerns and special needs of students as noted on parent permission slips
 - ◇ Prepare adequate information and materials for a substitute teacher as needed
- ◆ Maintain the Classroom
 - ◇ Maintain a clean, attractive and well-ordered classroom
 - ◇ Know procedures for dealing with emergency situations
 - ◇ Purchase classroom supplies as needed using funds provided by program director
- ◆ Communicate
 - ◇ Act as a LifeWise Academy ambassador within the community
 - ◇ Attend annual school open house and other outreach events as available

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- ◆ Maintain ongoing dialogue with school personnel to stay apprised of class schedule changes and ensure student well-being
- ◆ Build relationships with volunteers and keep them apprised of schedule changes
- ◆ Submit regular updates, stories and photos to program director
- ◆ Promote and communicate LifeWise's religious mission in all duties and interactions, ensuring alignment with the organization's core values and beliefs

Benefits

- ◆ Retirement plan, including employer match

LifeWise Academy's hiring practices and EEO Statement are fully in compliance with both federal and state law. Federal law creates an exception to the "religion" section of employment discrimination laws for religious organizations and permits them to give employment preference to members of their own religion. LifeWise Academy is in that category.

Classification: Non-Exempt (Hourly)

Employment Type: Part-Time

Grid Level: 2a

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