



LAKE HIGHLAND PREPARATORY SCHOOL

Position Announcement

Facilities Technician PM Supervisor (Full-Time)



Within an atmosphere of love, concern, and mutual respect...

Job Summary

Lake Highland's Facilities department seeks a Facilities Technician PM Supervisor to direct daily workflow, monitor work quality and service standards, respond to campus maintenance needs, and communicate operational updates to Facilities leadership. The Facilities Technician PM Supervisor will also support preventive maintenance efforts, safety compliance, and campus readiness while operating within established procedures and budget guidelines.

This is a full-time, fully benefited, exempt, 12-month position. LHP is committed to investing in its Facilities staff, offering paid training and development opportunities, reimbursement for uniforms, and a fully subsidized lunch program for this position. We encourage applicants from underrepresented groups to apply.

How to Apply

[Please click here](#) to apply through our Career Center. You will be asked to provide:

- Cover letter indicating how you would succeed in this position
- A current resume
- Three professional references with at least one immediate supervisor (preferably current)

LHP conducts background checks, including fingerprinting (<https://info.flclearinghouse.com/>) and drug testing, and may use a third-party administrator. Background checks will be performed in compliance with the Fair Credit Reporting Act. Lake Highland Preparatory School is an Equal Opportunity Employer.

June 2026

Education & Experience

- High school diploma or GED required; technical training or coursework in facilities maintenance, building systems, or related field preferred.
- Minimum of five (5) years of progressive experience in facilities maintenance, building operations, or related field required; experience working in a school, higher education, healthcare, hospitality, or similarly customer-facing environment preferred.
- Minimum of three (3) years of supervisory or lead experience overseeing maintenance or facilities personnel required.
- Demonstrated ability to lead teams, manage workflow, and maintain accountability in a service-oriented environment is required.
- Working knowledge of building systems, including HVAC, electrical, plumbing, and general maintenance.
- Proficiency with work order and preventive maintenance systems (CMMS) required.
- Valid Florida driver's license and ability to be insured under the school's vehicle policy are required.

This position announcement is intended to describe the general nature and level of work being performed by employees assigned to this job title and the education and skills required. This is not intended to be a complete list of all responsibilities, duties, and skills that are required or may be required in the future.

About Lake Highland

To learn more about LHP, click [HERE](#) to view our Mission Statement, Vision, and more.