



## Early Childhood Teacher

### Job Profile Summary

---

The Early Childhood Teacher will plan, organize and implement an appropriate instructional program in a learning environment that guides and encourages Libertas Academy students to develop and fulfill their academic potential.

### Responsibilities

---

#### Primary Responsibilities

- Establish and communicate clear, developmentally appropriate objectives for all learning activities.
- Select and adapt instructional methods, resources, and technology to meet students' diverse needs.
- Stay current with developments in teaching practices, curriculum, and resources, and make relevant updates to instructional plans.
- Administer classroom and school-wide assessments, using results to guide instruction.
- Evaluate and grade classwork, tests, and other assignments, providing timely and constructive feedback.
- Monitor, document, and report student progress through required records and reports.
- Create and maintain a positive classroom environment conducive to learning.
- Establish and consistently enforce classroom rules and procedures in alignment with school-wide discipline policies.
- Observe and evaluate student performance and development.
- Encourage, support, and track the growth of individual students.
- Communicate regularly with students, colleagues, and parents regarding student needs and progress.
- Participate in staff meetings, parent conferences, and professional development activities.
- Adhere to and uphold Libertas Academy policies, procedures, and professional expectations.
- Other job duties as assigned.

This job description includes a general representation of job requirements rather than a comprehensive inventory of all required responsibilities or work activities. The contents of this document or related job requirements may change at any time with or without notice.

## **Qualifications**

---

### **Education**

- Bachelor's degree in early childhood, elementary education, literacy, or related field
- South Carolina State Certification