



Immediate Hire-Counselor 2025-2026-HVA

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📍 Greenville, South Carolina

You must be located in the state of South Carolina or within 45 miles of the border.

Immediate Hire!

Company Intro

Heron Virtual Academy (HVA) offers a fresh start for students who need a new path to success. With flexible scheduling, personalized support, and a focus on life-after-school outcomes, we make graduation—and a better future—possible for every student.

Job Description

Anticipated Salary: [Counselor Pay Scale](#)

Time Off Plan: 6 weeks of summer break, 10 days of PTO, all school holidays off per school calendar.

Utilizing leadership, advocacy and collaboration the School Counselor promotes student success by providing preventive services and responding to identified needs through implementation of a comprehensive school counseling program that helps guide all learners in their academic success, social and emotional development, and career and college planning and readiness.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

- Helps all students:
 - Plan for postsecondary options (enroll in education, enlist in military, join the workforce)
 - Apply academic achievement strategies
 - Manage emotions and apply interpersonal skills
- Focuses students and families on college and career readiness;
- Meets quarterly with all students on caseload to review graduation plan and post-secondary options;
- Delivers classroom instruction based on student success standards;

- Reviews transcripts and other academic documentation for new and returning students;
- Works collaboratively with teaching staff to develop a four (4) year graduation plan and audits student schedules for candidacy for graduation as determined by school and state policies;
- Assist students in course placement including recommendations on Advanced Placement (AP) and pathways to challenge and enrich student learning opportunities;
- Analyzes student data and develops data-driven programs for intervention action plans;
- Provides short-term counseling to students and referrals for long-term support, as necessary;
- Provides a support system that strengthens the efforts of teachers, staff, and parents;
- Supports standardized testing program; parent education; and staff development;
- May advocate for students at individual education plan meetings and other student-focused meetings;
- Focuses students and families on goal setting and academic planning for college and career readiness;
- Act as a systems change agent to improve equity and access, achievement and opportunities for all students.
- Ability to travel up to 20% of the time for face-to-face professional development, student testing, and/or as required by the school.

Required Education and Experience

- Bachelor's degree
- Valid South Carolina educator certificate in counseling
- Five (5) years of experience in counseling and/or advisement OR
- Equivalent combination of education and experience
- Proficiency in Microsoft Office Suite, Web-based search engines, and database systems
- Flexible schedule; Ability to travel as needed
- Ability to clear required background check

Preferred Education and/or Experience

- Experience with distance learning
- Advanced coursework in counseling and administration
- Experience as a teacher
- Experience in a customer service environment.
- Experience with Local, State, and Federal laws and mandated reporting

- Experience in a charter school environment preferred
- Experience with state career planning systems, Pathfinder, or other career planning platforms/tools

Supervisory Responsibilities

This position has 0 direct reports.

Top Perks

As a staff member at HVA, you'll enjoy:

- Benefits: Health care, dental, life insurance, and retirement through PEBA - Keep your service credit!
- Work from home 8am-4pm - no car or lunch duty!
- Laptop provided by the school and eligibility for internet reimbursement

Location

All staff must reside in the state of South Carolina or within 45 miles of the border.

This position is remote with the following travel expectations:

- Attend local student outing 1-2 times per semester
- Attend in-person professional development 1-3 times per semester
- Attend back-to-school professional development in July (1-3 consecutive days)
- Participate in in-person student testing
- Additional details on travel will be provided in the interview process

Additional Information

We offer state health benefits and retirement through PEBA as well as deferred compensation through Empower and supplemental plans through Colonial Life. Learn more: [Working at CASC/HVASC](#)

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This is a full-time position. Ability to work independently, typically 40+ hours per week is required. Ability to maintain a professional home office without distraction during workday, typically 8-4 or as defined by the school.

The above job is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.

This is an annual contract position.

South Carolina Learns is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, protected Veteran status age, or genetics, or any other characteristic protected by law.

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