

### **Associate Director for Training**

The Associate Director for Training ensures that University Counseling Center's doctoral psychology and masters-level counseling training programs are comprehensive and align with best practices for professional training and development. Reporting to the Director, and as a member of the leadership team, this position works collaboratively providing administrative oversight, staff development, supervision, and policy implementation. The Associate Director also provides direct clinical care, crisis intervention, and staff consultation.

#### **Doctoral Training Program Director**

- Responsible for the administration and oversight of the APA accredited Health Service Psychology doctoral internship training program including recruitment, selection, onboarding, program policies and procedures, and evaluation of progress for three interns annually.
- Plan and schedule all training activities, including supervisor assignments, seminars, exposure areas, and clinical supervision as needed.
- Maintain documentation required for APA accreditation, including a detailed program self-study, and attend the annual ACCTA conference.

#### **Leadership Team Collaboration and Management**

- Assist with oversight of operations to ensure high-quality mental health services.
- Contribute to policy development, strategic planning, resource allocation, staff development, and budget management.
- Serve as a resource for clinicians for crisis intervention and clinical consultation.

#### **Clinical Services and Crisis Intervention**

- Manage a clinical caseload of students presenting with a broad range of psychological concerns and diagnoses.
- Provide triage assessments during drop-in and short-term evidence based, individual and group counseling.
- Manage crisis situations, conduct risk assessments, and facilitate hospitalizations as needed.
- Provide after-hours emergency coverage for 3 - 4 weeks per calendar year.

#### **Outreach, Consultation, and Professional Development**

- Collaborate with campus partners to design psychoeducational programming for students and the campus on mental health topics.
- Maintain professional licensure and engage in ongoing professional development in college student mental health.
- Participates as an integral member of the Division of Student Affairs and Student Health and Wellness team and provides consultation to members of the University community related to student mental health and well-being.

#### **Qualifications and Skills**

- Doctorate in Counseling or Clinical Psychology from an APA Accredited program and completed APA Accredited Internship.
- Licensed or license eligible in the State of Indiana as a Health Service Provider in Psychology.
- Experience providing clinical supervision and managing training initiatives for novice clinicians in a multidisciplinary team setting.

- Demonstrated experience in a leadership role and to prioritize and manage multiple clinical and administrative responsibilities.
- Excellent verbal and written communication skills and the ability to work well under pressure.
- Demonstrated expertise in crisis response, risk assessment, and evidence-based treatment.
- Experience providing culturally responsive treatment to a diverse client population.
- Strong organizational skills, follow through, and the ability to work independently in a responsible manner are all essential skills for this position, as well as a solid understanding of professional boundaries and ethics.
- The successful candidate will also possess a commitment to the University's Catholic, Holy Cross mission.

**Salary Range:** up to \$105,000

**Apply online at [careers.nd.edu](https://careers.nd.edu) through February 2, 2026. Resume and Cover Letter are required for full consideration. The anticipated start date for this position is June 1, 2026.**

### **About the Division of Student Affairs**

A Notre Dame education extends far beyond coursework and research to students' development and formation grounded in the University's Catholic, Holy Cross mission, which seeks to educate both the mind and the heart.

The [Division of Student Affairs](#) exists to enrich the experience of all Notre Dame students by offering services, resources, and engagement opportunities designed to develop students to their full potential as individuals, community members, and future leaders in the Church, society, and world.

Comprised of six areas that oversee eighteen departments, the Division coordinates University programs and resources that promote community, faith, wellness, belonging, service, engagement, and discernment on behalf of the University's student body.

### **About Student Health and Wellness**

Student Health and Wellness supports wellness through premiere services, resources, and education to promote the development of healthy students and to foster campus well-being. Centers, offices, and initiatives that help this area to achieve its mission include [the Center for Student Support and Care](#), [the University Counseling Center](#) (UCC), [University Health Services](#) (UHS), and [the McDonald Center for Student Well-Being](#). All offices coordinate services to best serve students, no matter where they first seek care.