



Department: Whitepath Golf Course

FLSA: Non-Exempt

Reports to: Golf Course Director

Assistant Superintendent – Golf Course

JOB DESCRIPTION

September, 2025

GENERAL NATURE OF WORK

The Assistant Golf Superintendent will be responsible for a diverse range of activities involved in golf course maintenance and construction. Activities would include assisting in the budgeting, developing agronomical plans, scheduling and then implementing the daily activities such as course setup, daily maintenance, cultural practices, chemical application and calibration, and irrigation problem-solving and repair and leading projects in construction, renovations, and enhancements. This is a hands-on leadership position with responsibility in leading, directing, overseeing, assisting, training, and coaching staff.

JOB RESPONSIBILITIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the position- if the work is similar, related, or a logical assignment for this position. Other duties may be required and assigned.

Course duties:

- Assist in overseeing the maintenance and repair of pumps, irrigation, and drainage systems and performing preventive maintenance as appropriate.
- Supervise and assist in the daily preparation of the golf course, including mowing, course set-up, tee marker and rake placement, hazard stakes, and out-of-bounds markers.
- Perform sprayer and fertilizer spreader calibration and assist in chemical/fertilizer applications.
- Assist with aerification, overseeding, topdressing, and other agronomic practices.
- Inspect turf, shrubs, and other outdoor club areas to assess pesticide/fertilizer needs and apply as needed to maintain excellent grounds and golf course condition.
- Frequently meet and greet members and guests, assisting and responding proactively to their needs.
- Check inventories and ensure product inventory levels are maintained and chemical storage areas and mixing areas are in compliance with federal, state, and local regulations.
- Maintain accurate records of all equipment and chemical/fertilizer inventories and applications.

- Train staff and ensure all safety policies and procedures are practiced in the safe and efficient operation and care of turf equipment and the club.
- Follows safety guidelines described in the operating procedures and generally practices behavior that ensures the safety of staff, members, and guests.
- Complies with Gilmer County and club policies and procedures.
- Performs other related duties as required/assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of irrigation systems, turf equipment, and agronomic principles.
- Knowledge of general repair, maintenance, and construction activities and of the materials, equipment, procedures, and methods used in such activities.
- Knowledge of the principles, practices, hazards, and safety precautions of golf course maintenance.
- Skilled in diagnosing turf health issues efficiently and accurately.
- Skilled in identifying issues, developing solutions, and making professional adjustments to daily schedules and tasks.
- Skilled in proper application methods for fertilizers, herbicides, and other pest control products.
- Ability to work flexible hours including early mornings, weekends, and holidays.
- Ability to train, supervise, and motivate maintenance staff.
- Ability to understand and follow oral and written instructions as well as communicate orally and in writing.

MINIMUM QUALIFICATIONS

- High School Diploma or GED required, but a bachelor's degree in a related field such as business administration, golf course administration, marketing etc... preferred.
- 2 – 4 years of experience in construction or golf course maintenance; prior leadership or supervisory experience a plus or any equivalent combination of education and experience which provides the required knowledge, skills, and abilities to successfully perform the duties and responsibilities of the position.
- Georgia Pesticide Applicator License (or ability to obtain within 90 days).
- Must possess and maintain a valid Georgia driver's license.

ADA Requirements: Individuals applying for the posted position must be able to perform the essential functions of the position with or without reasonable accommodation.

- **Physical Ability:** Tasks require the ability to exert physical effort in work typically involving some combination of walking, standing, reaching, stooping, kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of objects and materials (5-50 pounds).
- **Sensory Requirements:** Some tasks may require the ability to perceive and discriminate colors or shades of colors, sounds, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally and relate to other people in a professional manner.
- **Environmental Factors:** Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, fumes, heights, machinery, vibrations, electric currents, bright/dim light, toxic agents, disease, pathogenic substances, or animal attacks/bites.

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