

**ONE NAME.
EVERY SEASON.
ALL EXTERIORS**



Field Relationship Manager

(Full-Time Contractor - Pay: \$60,000-\$150,000/yr)

Apply Here: www.roofingontop/contact

Roofing OnTop & Construction (ROT) is seeking motivated Field Relationship Manager (FRM) to support our continued growth across North Texas. This is an independent contractor role for professionals who are confident in the field and with homeowners, and experienced in identifying roofing and exterior construction needs.

The FRM will be the face of ROT—serving as the primary point of contact between clients, insurance adjusters, and trade partners. This role focuses on exterior inspections, relationship management, and project oversight; no physical labor. When representing ROT, you are expected to uphold our values of faith, family, integrity, and excellence at all times.

RESPONSIBILITIES

- Perform exterior property inspections with emphasis on roofing and storm-related damage
- Identify repair or replacement needs across roofing and exterior services
- Educate homeowners on findings, next steps, and the ROT process
- Act as project manager between the client, insurance, and trade partners
- Oversee projects from agreement through completion
- Maintain clear, professional communication throughout the project lifecycle
- Generate business through company-provided leads and self-sourced opportunities
- Network within the community, including attending chamber and local events
- Represent the ROT brand professionally in the field and public settings
- Adhere to company processes, documentation standards, and communication expectations

REQUIREMENTS

- Must be 18 years of age or older with valid driver's license and reliable transportation
- Prior experience in roofing and/or exterior construction
- Experience identifying exterior storm damage and project scope (not performing labor), a plus
- Comfortable working outdoors, both residential and commercial environments
- Ability to safely and confidently navigate roofs and elevated areas (no fear of heights)
- Ability to accurately distinguish shingle and material colors when assessing damage and repairs
- Strong communication, organization, and follow-through skills
- Self-motivated with a track record of managing an independent workload
- Wear ROT-provided apparel while representing the company in public or on job sites
- Committed to professionally representing ROT's mission and core values of Faith, Family, Integrity, and Excellence

COMPENSATION

- Independent Contractor role (1099)
- Commission-based earnings on every completed project, to be discussed during interview process
- Qualified leads provided by ROT, with the expectation of proactive self-generated leads
- Unlimited earning potential — your income reflects your performance, effort, and consistency

BENEFITS

- Opportunities for advancement
- Professional development assistance
- Commissions paid weekly

WORK LOCATION: Hybrid-Remote. ROT office located in McKinney, TX 75069. This opportunity is open to qualified individuals working and residing in the DFW Area.

Texas Contractor Classification Notice

Per State of Texas Contractor Guidelines, this position is intended to comply with the following:

- Set and manage their own schedules
- Provide their own transportation and inspection-related tools
- Are responsible for all federal and Texas tax obligations
- Are not eligible for employee benefits, including health insurance, workers' compensation, unemployment insurance, or paid time off

Roofing OnTop & Construction is a trusted North Texas exterior services company providing year-round solutions— from roofing and storm repairs to fencing, patios, gutters, paint, irrigation, and more.

**We show up. We do it right. We treat every property like it's our own.
With our professionalism and all-seasons service — we're always OnTop.**