



## City of Beaverton Senior Building Inspector

<b>SALARY</b>	\$9,023.49 - \$12,091.77 Monthly	<b>LOCATION</b>	City Hall - The Beaverton Building, OR
<b>JOB TYPE</b>	Full time	<b>JOB NUMBER</b>	FY25/26-01143
<b>DEPARTMENT</b>	Community Development Department	<b>DIVISION</b>	CDD Building Inspector
<b>OPENING DATE</b>	03/18/2026	<b>CLOSING DATE</b>	4/20/2026 11:59 PM Pacific

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### The Position



The City of Beaverton is hiring a Senior Building Inspector/Assistant Building Official in the Community Development Department. This position helps keep construction in the city safe and up to code by supervising a team of ten inspectors across building, plumbing, and electrical work. This role handles day-to-day operations for the inspection team, including scheduling, answering complex technical questions, and making sure inspections are performed consistently and on time. It also includes hands-on inspection work, especially for highly technical situations.

This job is a good fit for someone who enjoys working directly with inspectors while also helping them grow in their careers. The person in this role will run regular team meetings, create training opportunities, and support newer inspectors in learning the work. They'll work closely with the City Building Official, the Plans Examination team, Permit Technicians, and customers in the construction community to make sure people get clear, accurate information and good service. With many commercial and multi-family projects happening, there's plenty of variety and chances to stretch professionally.

We're looking for someone who communicates well, cares about customer service, and wants to help build a positive, supportive team culture. If you like solving problems, staying engaged in field work, and helping a team do their best work every day, this role offers the chance to make a real impact.

*This is a full-time, exempt, Management 2 (M2) position. There is one vacancy.*

Please click APPLY to submit your application via the City of Beaverton's online portal. You will need to fill out your work history and respond to several supplemental questions. Your education, skills, and experience will be evaluated using the main application form and supplemental questions; a resume and cover letter are not required and do not substitute for a complete application and work history.

## Responsibilities

- Supervise and support Building Inspection team (currently 6 Building Inspectors, 2 Plumbing Inspectors, and 2 Electrical Inspectors)
  - Assign and review the work for timeliness, completeness, accurate documentation, and correct code interpretation.
  - Provide training, mentorship, and professional development opportunities.
  - Meet regularly with employees individually and in groups to discuss work performance, technical issues, strategies, and procedures.
  - Participate in recruitment and screening processes and performance evaluations.
  - Cultivate a productive work environment with open and effective communication.
- Interpret and apply policies, procedures, laws, and regulations.
- Perform challenging or technically complex inspections and plan reviews, including commercial and industrial projects.
- Inspect projects for compliance with regulations, safety procedures, and acceptable construction processes. Write correction notices, issue stop work orders,
- Examine plans, drawings, and specifications to ensure compliance with building and zoning codes and accepted engineering practices.
- Work with architects, engineers, contractors, and property owners to resolve code violations and technical issues.
- Investigate and resolve complaints or concerns related to workmanship, safety hazards, or construction nuisances.
- Help develop standards and procedures for inspection and plan review to ensure efficient and consistent service.
- Provide prompt and courteous assistance to customers and staff on inspection, plan review, design, and other technical questions.
- Assist in preparing and overseeing the inspection services budget.
- Participate in permit issuance, fee calculation, and records maintenance.
- Foster a positive and supportive work environment prioritizing a culture of collaborative teamwork, clear communication, and ongoing personal and professional development.
- Contribute to the promotion of organization values, including inclusion, and belonging; support a culture of accountability within the organization and actively promote the value of respect in a multicultural society.
- Additional duties are outlined in the [Assistant Building Official](#) class specification.

## Qualifications

### Minimum qualifications:

- Associate's degree in building inspection technology, civil and construction engineering, or a related field; and
- 5 years of experience in a similar role, involving commercial and residential construction inspection and application of state and local codes and regulations; including
- One year of experience in a lead or supervisory role; or
- An equivalent combination of education and experience enabling the incumbent to perform the essential functions of the position.

### Licensing and special requirements

*Required upon hire*

- Valid driver's license and ability to meet the city's driving standards.

- State of Oregon A-level Building Inspector or International Code Council (ICC) Commercial Building Inspector certifications.
- State of Oregon Residential Inspector or ICC Residential Building Inspector certification.
- State of Oregon Inspector certification.

*Required within 1 year of hire*

- State of Oregon A-Level Mechanical Inspector or ICC Mechanical Inspector certification.
- State of Oregon Building Official certification.

*Required prior to hire*

- Ability to pass reference checks and education verification and satisfy the requirements of a background check.
- Ability to satisfy the requirements of a pre-employment drug screen.

*Studies have shown that some candidates hesitate to apply for a position if they do not believe they meet 100% of the hiring criteria. The city's talent acquisition goals include hiring the candidate who is best able to meet the performance objectives of the role. We encourage people with non-traditional skill sets and experiences to apply, even if you believe you do not meet 100% of the qualifications and hiring criteria described.*

## Compensation

**Wage range:** \$9,023.49 - \$12,091.77 monthly

Starting rate will be determined based on an analysis of related work experience as outlined in the Oregon Equal Pay Act. New hires who meet minimum requirements will start at step one. Higher steps within the posted wage range may be offered to those who have additional years of directly related experience.

### Total compensation package and benefits

In addition to competitive pay, the city offers a wide variety of benefits to regular employees which make up an exceptional total compensation package.

The city pays the full retirement contribution to the Oregon Public Employees' Retirement System including the employee portion; provides employees with an opportunity to participate in a deferred compensation retirement plan; makes available a public service loan forgiveness program and tuition reimbursement program; and offers excellent health, dental, vision and life [insurance coverage](#).

Additional benefits include excellent [paid time off \(PTO\) accrual](#), PTO cash out options, wellness programs and incentives, a Health Reimbursement Account (HRA) VEBA with 3% employer contributions, an Employee Assistance Program (EAP) and bilingual pay premiums.

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### Employer

City of Beaverton

### Address

12725 SW Millikan Way  
PO Box 4755  
Beaverton, Oregon, 97005

### Phone

503-526-2200

### Website

<http://www.BeavertonOregon.gov/jobs>

## Senior Building Inspector Supplemental Questionnaire

### \*QUESTION 1

Do you have a valid driver's license and ability to meet city driving standards?

- Yes
- No

### \*QUESTION 2

What is your highest level of education?

- High School Diploma or GED
- Some College
- Associate's Degree
- Bachelor's Degree
- Master's Degree or higher
- None of the above

### \*QUESTION 3

What best describes your experience performing commercial and residential construction inspection?

- Less than 5 years
- 5-8 years
- 8-10 years
- More than 10 years
- None of the above

### \*QUESTION 4

Do you currently have Oregon Inspector certification?

- Yes
- No

### \*QUESTION 5

Do you currently have State of Oregon A-level Building Inspector certification *or* ICC Commercial Building Inspector certification?

- Yes
- No

### \*QUESTION 6

Do you currently have State of Oregon Residential Inspector certification *or* ICC Residential Building Inspector certification?

- Yes
- No

### \*QUESTION 7

Select any other certification(s) you currently hold.

- Oregon A-level Mechanical Inspector
- ICC Mechanical Inspector
- Oregon Building Official
- None of the above

#### QUESTION 8

The salary range for this position is \$9,023.49 - \$12,091.77 monthly. What salary would be willing to accept? Your answer is confidential and will not be used for application screening.

\* Required Question