



Executive Director

Gallagher Bluedorn Performing Arts Center

Primary Function: Manages the programs, activities, and functions associated with the Gallagher Bluedorn Performing Arts Center (GBPAC); provides leadership, professional expertise, and direction in the planning, marketing, and execution of high quality performing arts, and other educational and entertainment events on campus; plans, budgets, and manages the overall financial responsibilities of the GBPAC; and participates with various University committees and special projects.

Qualifications: Bachelor's degree in the performing arts, arts management, or related field; at least five years of administrative leadership and management experience in a related area; demonstrated effective team management skills; demonstrated ability to develop and execute short- and long-term objectives; proven ability in financial management, including budgeting, fundraising, and revenue generation; ability to communicate and work with a diverse constituency including academic departments, entertainment promoters, external organizations, faculty, staff, students, and others; and ability to promote and market the facilities on campus are required. Master's degree preferred.

Application Instructions: *All application materials received by January 30, 2026, will be given full consideration.* To apply for this position, please click on "Apply" and complete the Employment Application. The following materials must be attached when applying:

- 1) Resume
- 2) Cover Letter

You will be presented with the opportunity to attach multiple documents when completing the application. Before submitting your online job application, ensure that ALL required materials listed above have been uploaded. Once your job application has been submitted, you cannot make changes. If you have questions regarding this application process, please email careers-support@uni.edu or call 319-273-2422.

UNI is an Equal Opportunity/Affirmative Action employer. The University encourages applications from persons of color, women, individuals living with disabilities, and protected veterans. All qualified applicants will receive consideration for employment without regard to age, color, creed, disability, ethnicity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, veteran or military status, or on any other basis protected by federal and/or state law.

The University offers an excellent benefits package including a vacation plan, employer sponsored retirement plans, health and dental insurance, and life and disability insurance. Benefits package details can be viewed at <https://careers.uni.edu/benefits>. Application materials received by **01/30/2026** will be given first consideration. For more information or to apply, visit <https://careers.uni.edu/>. Criminal and other relevant background checks required. UNI is a tobacco free campus.