Retail Pharmacist-in-Charge

Location: Lewistown, MT

Employment Type: Full-Time or Part-Time

Schedule: Monday-Friday (no weekends or holidays)

Pay: Competitive wage

About the Position

We are seeking a **Retail Pharmacist-in-Charge (PIC)** to lead the day-to-day operations of our small, community-focused pharmacy. This is an excellent opportunity for a pharmacist who enjoys building relationships with patients, working closely with a small team, and having a meaningful role in the overall operation of an independent pharmacy. This also could be a great opportunity of owning your own pharmacy in the near future.

The PIC will be responsible for ensuring safe, accurate, and efficient pharmacy services while maintaining compliance with all applicable state and federal regulations.

Key Responsibilities

- Serve as the Pharmacist-in-Charge and oversee daily pharmacy operations.
- Dispense prescription medications accurately and safely.
- Review prescriptions for appropriateness, interactions, allergies, and potential medication-related problems.
- Counsel patients and provide professional medication-related guidance.
- Supervise, train, and support pharmacy staff.
- Maintain compliance with state Board of Pharmacy requirements, DEA regulations, and applicable federal and state laws.

- Manage pharmacy inventory, ordering, storage, and controlled-substance procedures.
- Establish and maintain appropriate policies and procedures for pharmacy operations.
- Communicate with prescribers, patients, and caregivers, and other healthcare professionals.
- Monitor medication therapy and identify opportunities to improve patient care.
- Assist with insurance claims, prior authorizations, and prescription-related issues as needed.
- Maintain accurate records and ensure the pharmacy remains inspection-ready.
- Help create a welcoming, professional, and patient-centered pharmacy environment.

Perform other duties necessary to support the operation of a small community pharmacy.

Qualifications

- Active and unrestricted pharmacist license in Montana.
- PharmD or equivalent pharmacy degree from an accredited program.
- Eligible to serve as Pharmacist-in-Charge under applicable state regulations.
- Strong knowledge of retail pharmacy practice, medication safety, and regulatory requirements.
- Excellent communication and interpersonal skills.
- Strong attention to detail and organizational abilities.
- Ability to work independently and make sound professional decisions.
- Leadership experience in a retail or community pharmacy is preferred.

What We Offer

- Opportunity to take a leadership role in a small, community-focused pharmacy.

- Professional autonomy and the ability to make a direct impact on patient care.
- Supportive, close-knit work environment.
- Competitive compensation based on experience and qualifications.
- Benefits package-PTO, health insurance, vision insurance, retirement plan

Why Join Us?

- Our pharmacy is committed to providing personalized service and treating patients as individuals – not numbers. The PIC will play an important role in building strong relationships with our patients and healthcare professionals while helping shape the continued success of the pharmacy.

To Apply: Please submit your resume and a brief cover letter outlining your pharmacy experience and interest in the position to Seiden Drug Company, 310 Wendell Ave Suite 102, Lewistown, MT 59457 or e-mail to seidendrug@live.com