



JOB DESCRIPTION

Upholsterer 3 – Seating

NAME: Upholsterer III			
SHIFT:	Day		
REPORTS TO:	Upholstery Supervisor		
DEPARTMENT:	Upholstery	LOCATION:	TSG
DATE PREPARED:	07/2024		

FOR HR USE ONLY
SIC CODE:
G/L CODE:
PROFILE: GRADE

GENERAL RESPONSIBILITY *(Describe the purpose or primary function which is performed by this position)*

Responsible for upholstering task seating, sofas, and loveseats.

SPECIFIC DUTIES OR TASKS *(List any special skills or licenses required to perform the job duties)*

- 1) Upholstery fabric/leather/vinyl as per design specifications.
- 2) Ability to read and follow work order instructions.
- 3) Ability to use power tools and hand tools required for chair upholstery.
- 4) Ability to lift and carry 50-70 lbs.
- 5) Ability to upholster at 75% product styles at plus 90% efficiency.

SKILLS REQUIREMENT *(List any special skills or licenses required to perform the job duties)*

- 1) Experience in upholstery is preferred.

SPECIFIC RESPONSIBILITIES RELATED TO ENVIRONMENT, HEALTH, AND SAFETY (EHS)

- 1) Consistently follows EHS general rules and procedures and is aware of the EHS policy.
- 2) Demonstrates good initiative for working safely, reporting, and participating in EHS.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand; use hands, arm, and finger dexterity with both hands involved in activities such as reaching, gripping, bending, twisting, kneeling, stooping, and crouching. The employee must occasionally lift and/or move up to 50 and occasionally over 70 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The employee is occasionally exposed to fumes or airborne particles. The noise level in the work environment is usually loud.

PPE REQUIREMENTS

Employees are required to wear safety glasses and steel toe shoes all times. Safety gloves and ear plugs can be provided if needed.

APPROVAL:

Immediate Supervisor's Signature

Date

Immediate Supervisor's Name (*please print*)

EMPLOYEE:

Employee's Signature

Date

Employee's Name (*please print*)