

Job Title: Wash, Dry, Fold Specialist

Job Summary

We are seeking a reliable, detail-oriented, and customer-focused **Laundromat Attendant** to join our team. In this role, you will manage our premium drop-off laundry service—**safely washing, drying, and meticulously folding** customer garments and linens. When not processing orders, you will assist self-service customers, manage point-of-sale transactions, and maintain a spotless, welcoming facility.

Key Responsibilities

Wash, Dry, Fold Service Operations

- **Customer Intake:** Using our POS software collect customer information, Weigh linens and collect any specific laundry information
- **Inspect & Sort:** Separate incoming customer laundry by fabric type, and weight while checking for left-behind items in pockets.
- **Pre-treat Stains:** Identify and treat tough spots and stains before washing to guarantee premium results.
- **Machine Operation:** Load washers and dryers using the correct settings, water temperatures, and detergent measurements.
- **Precision Folding:** Neatly fold and bundle clothes, sheets, and towels according to company presentation standards to prevent wrinkling.
- **Packaging:** Accurately weigh, log, and neatly package completed orders for customer pickup.

Customer Service

- **Greeting & Support:** Welcome self-service customers, answer questions, and explain how to use our machines and payment systems.
- **Transactions:** Process payments for drop-off services using the point-of-sale (POS) system.
- **Problem Solving:** Courteously handle customer complaints or machine errors and report technical issues to management.

Facility Cleaning

- **Machine Upkeep:** Wipe down washers and dryers, clear soap dispensers, and clean out dryer lint traps multiple times a day to prevent fire hazards.
- **Deep Cleaning:** Sweep and mop floors, wipe down folding tables, empty trash bins, and keep public restrooms fully stocked and sanitized.
- **Inventory Control:** Monitor and restock vending machines, soap counters, and packaging supplies.

Requirements & Qualifications

- **Physical Stamina:** Ability to stand and move for long periods, twist, bend, and lift up to **30–50 pounds** of laundry frequently.
- **Attention to Detail:** High standards for cleanliness and a sharp eye for garment care (reading clothing labels, matching pairs of socks).
- **Basic Math & Tech Skills:** Ability to handle cash, calculate change, and comfortably use computer-based POS checkout apps.
- **Reliability:** Strong time-management skills to keep multiple laundry orders moving concurrently without falling behind.

Benefits & Work Schedule

- **Job Type:** Part Time
- **Schedule:** 2 shifts per day, 11am-3pm, and 3pm-7pm
- **Pay Rate:** \$18 per hour starting
- **Perks:** 1 load of laundry per shift, snacks and beverages available during break