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**The Congregational Church of Austin, UCC**

**Job Description for the Director of Music**

**Hours:** 10 hours per week (Sunday worship is required)

**Salary:** $12,000 annual salary

**Job Summary:**

The Director of Music is responsible for the music ministry of the Congregational Church of Austin, United Church of Christ, which includes rehearsing and conducting the choir, leading congregational singing, coordinating with the head of the trio for instrumental music, and collaborating with the pastor to select music for worship services. The Congregational Church of Austin is a progressive church that values dynamic music including traditional, classical, and justice-oriented music.

**Essential Functions:**

* Rehearse the choir and conduct it during the service.
* Lead the congregational singing during worship.
* Meet with the pastor to plan music for worship themes and services.
* Communicate with the head of the trio regarding the selection of instrumental music and availability for special services.
* Select and purchase choral music.
* Select weekly congregational hymns with input from the pastor.
* Assist in securing replacements for musicians.
* Audition replacement musicians, if necessary.
* Provide music for special services, if needed.
* Invite guest musicians and rehearse them, if necessary.
* Submit budget figures for the music ministry.

**Core Competencies**

* **Interpersonal Skills:** Builds and maintains relationships with volunteer and professional musicians; facilitates collaboration between musicians and other leaders within the congregation;
* **Spiritual and Ethical Grounding:** Leading with integrity and a strong ethical foundation; integrates spiritual practices into leadership; maintains a sense of calling and purpose.
* **Communication Skills:** Articulates ideas clearly and persuasively; listens actively and effectively; engages with diverse audiences through various mediums.
* **Initiative:** enjoys working hard; energetic about work and church ministries; sets challenging, but achievable objectives for self and others.

For all inquiries, please email a copy of your resume to Rev. Dr. Ginny Brown Daniel, the Church’s Interim Pastor at ginny@congregationalchurchofaustin.org.