



# NAZARETH ACADEMY HIGH SCHOOL

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NazarethAcademyHS.org

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## THEOLOGY TEACHER

2025-2026 School Year

*Nazareth Academy High School is a Catholic, private, fully-accredited college preparatory school for young women, sponsored by the Sisters of the Holy Family of Nazareth. Embracing faith, family and education, we challenge each student to attain her full potential academically, spiritually and personally.*

### Qualifications:

- Bachelor's Degree in Theology, or related field.
- Master's Degree *preferred*

### Personal:

- Demonstrated ability to collaborate effectively with administration, faculty, students, and parents to support a high-quality educational experience for all learners
- Receptive to constructive feedback and committed to ongoing professional improvement
- Capable of maintaining composure and sound judgment in high-pressure or challenging situations
- Strong organizational and planning skills, with the ability to design and implement effective instructional strategies
- Flexible and responsive to evolving classroom dynamics, curriculum changes, and school initiatives
- Must successfully complete all required background checks, including Criminal Background Check, Fingerprinting, and Child Abuse Clearances, in accordance with state and school regulations

### Major Responsibilities:

- Instructional Responsibilities: Teach foundational theological concepts that help students gain a general knowledge and appreciation of Sacred Scripture, with a focus on encountering Jesus Christ as the heart of God's Revelation.
- Curriculum Planning: Develop and maintain up-to-date, well-structured lesson plans with clearly defined sequential objectives based on the approved curriculum. Submit plans in accordance with school policies and incorporate current best practices in science education.
- Collaborative Engagement: Work collaboratively with theology department colleagues to support curriculum development, interdisciplinary learning, and department goals.
- Classroom Environment: Create a positive, orderly, and student-centered classroom environment that reflects the values of Catholic education and supports the mission of Nazareth Academy High School.
- Student Supervision and Discipline: Maintain effective student management and ensure the safety, attentiveness, and well-being of students in the classroom and during school-related activities.
- Assessment and Reporting: Accurately record and report student attendance, academic progress, and performance in accordance with school procedures. Participate in parent-teacher conferences and provide timely communication regarding student development.
- Co-Curricular Involvement: Support student growth by voluntarily participating in and supervising school-approved co-curricular activities, events, and functions.
- Professional Growth: Demonstrate a commitment to professional development by actively pursuing opportunities for continued learning and growth in theology education and pedagogy.

*Embracing Faith, Family and Education*

*Accredited by Middle States Association of Colleges and Schools*

- Additional Duties: Perform other responsibilities as assigned to support the school's educational mission and operational needs.

**Evaluation:**

- Performance for this position will be evaluated on an annual basis by the NAHS administration

**Salary**

- Salary dependent upon experience and academic degree