

Join Orion Family Services as a Child & Family Support Specialist.

You'll work directly with children, youth, and families in homes, schools, community settings, and other service locations across Orion's service territory. As a Child & Family Support Specialist, you will provide supervised visitation, safety and support services, mentoring, daily-living skill development, transportation, and short-term crisis support. You will help promote safety, dignity, family strengths, and progress toward identified goals while maintaining objective documentation, clear professional boundaries, and timely communication with county and agency partners.

This is an hourly, variable part-time position with work throughout Orion Family Services' service territory. Regular evening and weekend availability is expected based on family and program need.

Primary Job Responsibilities Include:

- **Direct Service & Safety**
 - Deliver strengths-based services that support child safety, family functioning, skill development, stability, and authorized service goals
 - Facilitate or monitor family interactions in a neutral, respectful manner and intervene as authorized for safety or service boundaries
 - Provide mentoring, parenting support, skill-building, routine development, and community-based practice opportunities
 - Transport children, youth, or family members when authorized and follow all safe-driving, restraint, and transportation procedures
- **Documentation & Communication**
 - Complete timely, accurate, objective, and behaviorally specific service documentation
 - Document service activities, participant response, progress toward goals, safety concerns, and required follow-up
 - Communicate significant changes, missed services, safety concerns, and reportable events through required channels
 - Maintain professional communication with supervisors, county workers, families, and authorized providers
- **Professional Practice & Team Contribution**
 - Participate in supervision, consultation, training, county and program meetings, and quality-improvement activities
 - Use trauma-responsive, culturally responsive, developmentally appropriate, and disability-informed practices
 - Maintain professional boundaries and reliable follow-through in home, school, court, county, and community settings
 - Fulfill mandated-reporting responsibilities and follow emergency and escalation procedures

Qualifications:

- Bachelor's degree in human services, social work, psychology, education, rehabilitation, child development, or related field required; an approved equivalent combination of education, training, lived experience, and at least two years of related experience may be considered when permitted by the applicable program or county contract

(continued)

Qualifications (continued):

- Ability to build trusted and respectful working relationships and communicate clearly across differences
- Sound judgment, clear understanding of role boundaries, and willingness to seek consultation promptly
- Ability to independently manage schedules, deadlines, documentation, and electronic communication
- Ability to adapt to variable schedules and changing assignments while maintaining reliability

Additional Requirements:

- Commitment to ethical decision-making and organizational integrity
- Ability to manage sensitive information with a high level of confidentiality
- Understanding of confidentiality and HIPAA requirements as applicable to the role
- Valid driver's license, reliable transportation, required automobile insurance, and a driving record acceptable under agency requirements
- Successful completion of required caregiver, criminal, driving-record, exclusion, and other background screening
- Completion and maintenance of required agency, county, Medicaid, CCS, CLTS, safety, documentation, and participant-specific training
- Ability to perform the physical activities necessary for the role, with or without reasonable accommodation, including moving and securing child-related equipment and occasionally lifting, carrying, or physically assisting up to approximately 50 pounds

Compensation:

- Anticipated hiring range: \$20.20-23.10 per hour
 - Offer is based upon experience, qualifications, and internal equity
- Benefits include:
 - Vacation
 - Wellness Time
 - Training Support
 - Retirement Plan
 - FSA

Applicants must be authorized to work in the United States. Orion Family Services does not provide employment visa sponsorship. Employment eligibility will be verified upon hire as required by federal law.

HOW TO APPLY

Please email your resume with a letter of interest as a combined PDF with the subject line of "CFSS: (your name)" to careers@orionfamilyservices.org.

**For assured consideration, submit materials by September 30, 2026.
Applications will be accepted until the position is filled.**

Orion Family Services provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. Individuals from typically underrepresented populations—including women, minorities, veterans, and individuals with disabilities—are encouraged to apply.