

Posted 5/8/2026



Unified Community Services
Serving Grant and Iowa Counties

OPEN TO THE PUBLIC

Finance Manager

Unified Community Services is seeking a **Finance Manager** to oversee financial and administrative operations, including accounting, billing, budgeting, audits, contracts, and reporting. This position also supervises bookkeeper and patient accounts staff and works closely with the Agency Director to support effective fiscal management and agency operations.

Benefit Position: 80 hours biweekly; Monday through Friday, 8:00 a.m. to 4:30 p.m.

Starting Salary: \$3,030.40 biweekly; higher step placement may be considered based on qualifications

Education and Experience Requirements

- Bachelor's degree in accounting, business administration, or a related field
- A minimum of two years of relevant experience, or an equivalent combination of training and experience
- At least two years of supervisory or lead work experience is desirable
- Strong knowledge of accounting practices, budgeting, reporting, audit preparation, and staff coordination is essential

How to Apply

A Grant County application and job description may be obtained on www.co.grant.wi.gov (under employment opportunities) or by contacting Grant County Human Resources (608) 723-2540.

To apply, submit a **letter of interest, resume, and Grant County application** to the below address or email to employment@co.grant.wi.gov.

Screening of applicants will begin immediately and will continue until the position is filled.

Grant County Human Resources

111 S. Jefferson St.
P.O. Box 529
Lancaster, WI 53813

Grant County is an Affirmative Action/Equal Employment Opportunity employer (AA/EEO). All qualified applicants are encouraged to apply, including minorities, veterans, women, and persons with work-related limitations.