

LITIGATION PARALEGAL

Date posted: May 20, 2026

Pay: \$20.00 - \$35.00 per hour

Job description:

Employer: Gene Toscano, Inc., 846 Culebra Road, Suite 104, San Antonio, Texas 78201

Position: Litigation Paralegal

Requirements: Applicant must have either paralegal certificate or at least 3 years paralegal work experience. Experience in personal injury is preferred. Position requires ambition, attention to detail and the ability to multitask under pressure. Spanish speaking is preferred.

Compensation: \$20.00 to \$35.00 hourly dependent on qualifications & experience with performance-based weekly, monthly, quarterly, and annual bonuses and room for advancement.

Benefits: 100% Health Insurance after 90 days. Paid vacation, paid holidays, and paid sick/personal time after one year of employment.

Probationary Period: Three months.

Job Type: Full-time

Benefits:

- Dental insurance
- Health insurance

Education:

- Associate (Preferred)

Experience:

- Paralegal: 3 years (Required)

License/Certification:

- Paralegal Certificate (Preferred)

Ability to Relocate:

- San Antonio, TX 78201: Relocate before starting work (Required)

Work Location: In person