

Global Programs Director

Job Requisition	JR10003214 Global Programs Director (Open)
Job Family	Acad Stdnt & Srvc Experience
Start Date	08/29/2025
End Date	09/22/2025
Primary Posting	Yes
External Posting URL	https://wisconsin.wd1.myworkdayjobs.com/UW_Madison/job/Madison-WI/Global-Programs-Director_JR10003214
Description	

Current Employees: If you are currently employed at any of the Universities of Wisconsin, log in to Workday to apply through the internal application process.

Job Category:

Limited

Employment Type:

Regular

Job Profile:

Intl Progs Dir (B)

Job Duties:

Lead the Wisconsin School of Business Global Programs team in providing all our business badgers with high quality, enriching, experiential learning abroad. Work with faculty, undergraduate and graduate programs, alumni, and industry partners to build a diverse array of study abroad experiences. Whether traditional semester study abroad programs or shorter-term experiences, these programs help make our Business Badgers entrepreneurial, tenacious, and inclusive.

Key Job Responsibilities:

- Exercises supervisory authority, including hiring, transferring, suspending, promoting, managing conduct and performance, discharging, assigning, rewarding, disciplining, and/or approving hours worked of at least 2.0 full-time equivalent (FTE) employees
- Collects, prepares, and analyzes international program data
- Develops targeted communication plans and materials based on established unit program goals

- Serves as a primary point of contact for students and faculty providing information about unit international programs and addressing their needs
- Identifies, promotes, and maintains international university partnerships
- Delivers directed international program unit messaging to internal and external audiences
- Develops unit international program operating policies and procedures to comply with regulations, institutional policies, and program objectives including, hiring, training and supervision of staff

Department:

Wisconsin School of Business, Global Programs

Compensation:

The starting salary for the position is \$90,000, depending on experience and qualifications.

The employee in this position can expect to receive benefits such as generous vacation, holidays, and paid time off; competitive insurances and savings accounts; retirement benefits. Benefits information can be found at (<https://hr.wisc.edu/benefits/>).

Required Qualifications:

- Minimum 5 years of student services experience in higher education, preferably in advising and/or study abroad programming.
- International study, work, or living experience required.

Preferred Qualifications:

- Minimum 1 year experience supervising professional staff.

Education:

- Bachelor's degree required
- Master's Degree preferred

How to Apply:

Click the "Apply" button to start the application process.
You will be prompted to upload the following documents:

- Resume
- Letter of Qualification

Applicants should attach a letter of qualifications and resume detailing their training and experience relating

to the required and preferred qualifications referenced above. The application reviewers will be relying on written application materials to determine which qualified applicants will advance in the recruitment process. The search committee will review all application materials after the posted deadline. We will notify selected applicants to participate further in the selection process directly. References will be requested of final candidates. All applicants will be notified after the search is complete and a candidate has been selected.

Please note that successful applicants are responsible for ensuring their eligibility to work in the United States (i.e. a citizen or national of the United States, a lawful permanent resident, a foreign national authorized to work in the United States without need of employer sponsorship) on or before the effective date of appointment.

Contact Information:

Se Ann Yang

se.yang@wisc.edu

608-263-2975

Relay Access (WTRS): 7-1-1. See [RELAY SERVICE](#) for further information.

Institutional Statement on Diversity:

Diversity is a source of strength, creativity, and innovation for UW-Madison. We value the contributions of each person and respect the profound ways their identity, culture, background, experience, status, abilities, and opinion enrich the university community. We commit ourselves to the pursuit of excellence in teaching, research, outreach, and diversity as inextricably linked goals.

The University of Wisconsin-Madison fulfills its public mission by creating a welcoming and inclusive community for people from every background - people who as students, faculty, and staff serve Wisconsin and the world.

For more information on diversity and inclusion on campus, please visit: [Diversity and Inclusion](#)

The University of Wisconsin-Madison is an Equal Opportunity Employer.

Qualified applicants will receive consideration for employment without regard to, including but not limited to, race, color, religion, sex, sexual orientation, national origin, age, pregnancy, disability, or status as a protected veteran and other bases as defined by federal regulations and UW System policies. We promote excellence by acknowledging skills and expertise from all backgrounds and encourage all qualified individuals to apply. For more information regarding applicant and employee rights and to view federal and state required postings, click [here](#).

To [request a disability or pregnancy-related accommodation](#) for any step in the hiring process (e.g., application, interview, pre-employment testing, etc.), please contact the [Divisional Disability Representative \(DDR\)](#) in the division you are applying to. Please make your request as soon as possible to help the university respond most effectively to you.

Employment may require a criminal background check. It may also require your references to answer questions regarding misconduct, including sexual violence and sexual harassment.

The University of Wisconsin System will not reveal the identities of applicants who request confidentiality in writing, except that the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

The [Annual Security and Fire Safety Report](#) contains current campus safety and disciplinary policies, crime

View Job Posting Details

04:01 PM

08/29/2025

Page 4 of 4

statistics for the previous 3 calendar years, and on-campus student housing fire safety policies and fire statistics for the previous 3 calendar years. UW-Madison will provide a paper copy upon request; please contact the [University of Wisconsin Police Department](#).

Worker Sub-Type Regular

Remote Type Onsite

Location Madison, WI

Time Type Full time

Locations

Supervisory Organization UWMSN | WSB | BBA Academic Advising (Lauren Wypiszynski)