



is seeking a City Administrator

ANNOUNCEMENT

Job Purpose Summary: The City Administrator directs daily City operations, coordinates department activities, and oversees City personnel, policies, and programs. The position works closely with the City Council on strategic planning, budgeting, ordinances, and policy implementation; ensures compliance with laws and regulations; manages personnel and financial matters; represents the City in public and professional settings; and supports community and economic development efforts.

Salary Range: \$130,323 - \$155,612

Class and Compensation study to be approved before interviews.

Minimum Qualifications: Bachelor's degree in public administration or a related field and considerable experience in public management, or an equivalent combination of education and experience. A valid Minnesota driver's license is required; a master's degree is preferred.

APPLICATION PROCEDURE

To be considered for this position, an applicant's file must be completed and received by October 26, 2026, and must contain:

1. Cover Letter
2. Résumé
3. Formal Application

SELECTION TIMELINE

Application deadline: Oct. 26, 2026

Finalists selected: Oct. 26, 2026

Interviews: Week of Dec. 1, 2026

Candidate selected: Week of Dec. 6, 2026

POSITION PROFILE

View the full position profile, job description, and benefits package at mnscsc.org/careers/government or zimmerman.govoffice.com.

SEND APPLICATION MATERIALS TO

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