



EMPLOYMENT OPPORTUNITY

FACILITY FOREMAN

Permanent Full Time

DESCRIPTION:

The Municipality of Deloraine-Winchester is seeking a motivated and community-minded individual for the position of **Facility Foreman**. Reporting to the Recreation Manager, the Facility Foreman is responsible for the maintenance, inspection, servicing and day-to- day operation of facilities and parks in the Municipality. This includes ensuring all spaces are safe, clean, and functioning to support recreation programs, community use, and seasonal operations.

RESPONSIBILITIES:

- Maintain accurate service, inspection and safety record for facilities, equipment, materials and operations.
- Oversee daily operation of recreation facilities including the arena, pool, campground, community hall, playgrounds, and parks.
- Enforce policies, regulations and safety and health standards to ensure compliance across all facilities.
- Participate in the implementation of an annual maintenance program for all assigned recreation and parks facilities.

QUALIFICATIONS AND SKILLS:

- Arena Ice Maintenance & Aquatic Facility Operator Certificate an asset.
- Minimum of two years' experience in a recreation facility operation preferred.
- Valid Manitoba Class 5 driver's licence and access to a vehicle.
- Current Emergency First Aid/CPR and clear Criminal Record/Child Abuse Registry checks required.

JOB DETAILS:

This is a full-time position (40 hours per week) that will require some evenings and weekends. Wage dependant on qualifications and experience, with a municipal benefit package after a 6-month probation period.

HOW TO APPLY:

Qualified applicants are invited to submit a cover letter and resume with references to:

Municipality of Deloraine-Winchester

Attention : Kirsty Mann, Recreation Manager
PO Box 387, Deloraine, MB R0M 0M0
Phone: 204-747-3668
Email: recreation@delowin.ca

Application Deadline: Open Until Filled (Applications will be reviewed as received).

We thank all applicants for their interest; however, only those selected for an interview will be contacted.