



TOWN OF MORRIS

EMPLOYMENT OPPORTUNITY

Facilities Foreman

Position Title: Facilities Foreman
Reports to: Facilities Manager
Direct Reports: Facilities Assistant, Arena Attendants, Arena Support Staff,
Cleaning Personnel

Position Summary

The Facilities Foreman will oversee and manage the maintenance and operation of the Town's recreation facilities including the Morris Multiplex, Morris Community Pool, baseball diamonds, and playgrounds.

Key Responsibilities

- Responsible for the maintenance and operations of all recreation facilities including maintaining accurate service, inspection and safety records regarding facilities, recreation equipment, materials and operations
- Work with Facilities Manager to coordinate work schedules and employee assignments, cleaning schedules and lists, set objectives, establish staff priorities, and assign tasks as required.
- Oversee the maintenance of green spaces, coordinate with Facilities Manager to develop maintenance schedule for ball diamonds, and implement plan.
- Oversee the maintenance and operations of Pool facility, including start up and close each season.
- Oversee the maintenance and operations of Multiplex and Arena facility, including ice plants, arena ice, and system.
- Train all personnel in the safe and efficient operation of equipment and ensure staff follow standard work and operating procedures for the Town's recreation facilities
- Participate in decisions regarding repairs and maintenance of facilities and equipment
- Manage, direct and oversee Facility Assistant, Arena Attendants, Arena Support Staff and Cleaning Personnel

Specialized Knowledge

- Ability to operate all equipment
- Knowledge of Multiplex and Curling Club Ice Plant
- Knowledge of chemical balancing and proper application processes relative to pool operations.
- Arena II certificate
- Pool Operator Certificate
- Knowledge of required playground safety requirements

Job Details:

Full time (35 hours/week) – days, evenings, weekends with a salary range dependent on qualifications. Municipal benefits package after a 6-month probation period. The primary job location will be at the Morris Multiplex located at 380 Stampede Grounds.

Please send resume including references to:

Megan Thiessen
Facilities Manager, Town of Morris
PO Box 930
Morris Mb R0G 1K0
facilitiesmanager@townofmorris.ca
204-746-6622

Posting will remain open until filled

We thank all applicants for their interest, however only those being considered for an interview will be contacted.