Caretaker Supervisor

The University of Manitoba is a driving force of innovation, discovery and advancement. Our momentum is propelled by our campus community – UM faculty, staff and students whose determination and curiosity shape our world for the better. Our teaching, learning and work environment is uniquely strengthened and enriched by Indigenous perspectives. With two main campuses in Winnipeg, satellite campuses throughout Manitoba, and world-wide research, UM's impact is global.

Discover outstanding employee benefits, experience world-class facilities and join a dynamic community that values reconciliation, sustainability, diversity, and inclusion. We are one of Manitoba's Top Employers and one of Canada's Best Diversity Employers. At the University of Manitoba, what inspires you can change everything.

The opportunity:

The University of Manitoba is looking for a Caretaking Supervisor, this position will be responsible for overseeing custodial and facility services within an assigned campus area, ensuring the effective delivery of cleaning, maintenance support, and event set-ups. The role provides operational leadership for facilities including the Joyce Fromson Swimming Pool, Wayne Fleming Arena, Max Bell Centre, Investors Group Athletic Centre, Active Living Centre, and University Stadium. Reporting to the Manager, the Supervisor assists with departmental planning, supervises custodial staff, coordinates service delivery with campus stakeholders, supports recruitment and performance management activities, manages supplies and equipment procurement, and responds to facility-related emergencies as required. The successful candidate will demonstrate strong leadership, organizational, and customer service skills in a dynamic campus environment.

The qualifications and experience we're looking for:

- Undergraduate Degree in a related discipline is required.
- Post-Secondary Education (i.e. Business Administration, Management, Trades) is preferred.
- Sound knowledge of all aspects of custodial and ice-making operation and pool maintenance including, cleaning chemicals and mechanical cleaning equipment is required.
- Sound knowledge of the CSA B52 Mechanical Refrigeration code, Power Engineers act, and the Provincial Health act is also required.
- Must be certified as a Pool Operator and have a Power Engineering Certificate in Refrigeration.
- Three years of directly related experience in facility management/supervision is required.
- Must have solid supervisory/leadership experience which includes coordinating and supervising the work of others, maintaining productivity and staff morale, recruitment, training and performance management.
- Experience working in a pool and/or arena and ammonia plants is required.
- Previous experience supervising in a unionized environment is preferred.
- An acceptable equivalent combination of education and experience may be considered.

- Must demonstrate effective communication (verbal and written) and excellent analytical, organizational interpersonal skills to work effectively with staff, the University community at large and visitors to the campus.is required.
- Demonstrated abilities to problem solve, exercise judgement and make sound independent decisions required.
- Must be receptive to and adapt to change and be willing to promote new ideas and techniques.
- Must be able to maintain and compile accurate records, estimates and reports.
- Must be willing to adjust their schedule to respond to emergency needs.
- Satisfactory work record, including satisfactory attendance and punctuality, is required.

Why the University of Manitoba?

Along with being one of Manitoba's top employers, we are proud to provide a collaborative and enriching work environment. In addition to a strong compensation package with a competitive salary, the University provides an exceptional workplace that includes:

- Comprehensive group benefits and pension plan.
- Competitive vacation time.
- Employee and Family Assistance Program.
- A full spectrum of professional development opportunities.

Apply today through the University of Manitoba's recruitment site, UM Careers:
https://viprecprod.ad.umanitoba.ca/DEFAULT.ASPX?REQ_ID=48797

Closing Date: November 5, 2026

Applications will only be accepted if you apply on UM Careers.

The University of Manitoba is committed to the principles of equity, diversity & inclusion and to promoting opportunities in hiring, promotion and tenure (where applicable) for systemically marginalized groups who have been excluded from full participation at the University and the larger community including Indigenous Peoples, women, racialized persons, persons with disabilities and those who identify as 2SLGBTQIA+ (Two Spirit, lesbian, gay, bisexual, trans, questioning, intersex, asexual and other diverse sexual identities).

If you require accommodation supports during the recruitment process, please contact UM.Accommodation@umanitoba.ca or 204-474-7195. Please note this contact information is for accommodation reasons only.

Application materials, including letters of reference, will be handled in accordance with the protection of privacy provisions of *The Freedom of Information and Protection of Privacy Act* (Manitoba). Please note that curriculum vitae will be provided to participating members of the search process.

University of Manitoba