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Local Government District of Pinawa
Public Works Department

UTILITY OPERATOR IN TRAINING EMPLOYMENT OPPORTUNITY

Recruitment Details

Utility Operator-In-Training

Department: Public Works Department

Designated Work Location: Various - On site

Position Type: Permanent

Salary: \$2,378.40 bi-weekly

Posting No: 20251009-1

Closing Date: November 06, 2025

Providing a wide range of services to all residents, The Local Government District of Pinawa is a unique community in a natural setting with amenities for all ages. We provide a comprehensive range of benefits and career opportunities to our employees. These include competitive salaries, employer-paid benefits, dental and vision care, pension plans, and maternity/parental leave programs. Additionally, we offer education, training, and staff development opportunities to ensure that our employees are equipped with the necessary skills to advance in their careers.

We take pride in fostering a respectful, diverse, safe, and healthy workplace where our employees can thrive and achieve their full potential.

The LGD is committed to attracting and retaining a diverse skilled workforce that is representative and reflective of the community we serve. Applications are encouraged from equity groups; Indigenous Peoples, Women, Racialized Peoples, Persons with Disabilities, 2SLGBTQIA+ Peoples and Newcomers are encouraged to self-declare.

Requests for Reasonable Accommodation will be accepted during the hiring process.

Preference to internal applicants may be applied.

Job Profile

Under the general supervision of the Lead Utility Operator, the Utility Operator in Training is an entry-level, trainee classification designed for individuals pursuing a career in water and wastewater operations. Proper treatment of water and wastewater allows the LGD to meet applicable environmental license requirements and achieves the mandate of the Utilities Division. Staff at this level assist in performing the work of the division and receive skills training in preparation for assuming higher levels of responsibility. Employees must successfully complete skill training and certification requirements within the required timeframes in order to maintain employment and progress. Employees advance from the Operator in Training to Level 1 and Level 2. Each level requires increasing skill, education and experience, and assumes increasing scopes of responsibility.

As the Utility Operator in Training, you will:

- Perform general housekeeping duties including the cleaning of buildings and equipment, painting of pipes and equipment.

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- Perform preventative and corrective maintenance duties on mechanical, electrical and instrumentation equipment, both independently and in conjunction with operations staff, as required.
- Comply with all safety regulations and follow safe work practices.
- Perform other related duties consistent with the classification, as assigned.
- Assist in all activities, as required, to responsibly operate and maintain all phases and processes involving the Local Government District of Pinawa utilities, including but not limited to Water Treatment Plant, Water Distribution, Wastewater Collections, Wastewater Treatment and Stormwater conveyance systems.
- Collect samples, conduct tests, perform calculations, keep accurate records, log relative events, and prepare operational reports, as required.
- Maintain and retrieve operating plant data using operating information systems.
- Ensure compliance with Worker's Compensation Legislation, Human Rights Legislation, safety regulations and safe work practices.

Your Education and Qualifications Include:

- Minimum Grade 12 or GED equivalent.
- Demonstrated ability to establish and maintain effective working relationships with employees at all levels of the organization, external contacts (including suppliers), contractors and the public, in accordance with the Respectful Workplace Standard.
- Demonstrated ability to communicate effectively verbally and in writing.
- Demonstrated ability to operate various hand and power tools.
- Knowledge of mechanical, electrical and instrumentation equipment.
- Able to work effectively with a minimum of supervision.
- Knowledge of the occupational hazards and the safety precautions and regulations that are applicable to the position's area of work.
- Familiarity with Microsoft Office applications, including Word, Outlook, and Excel.
- Physical capability to stand and walk for extended periods, even over uneven terrain.

Conditions of Employment:

- The successful applicant must maintain legal eligibility to work in Canada. If the successful applicant possesses a work permit, it is their responsibility to ensure the permit remains valid.
- Possess and maintain a valid Manitoba Class 5 driver's license.
- Immediate application for "Operator-in-Training" Class Certificate for Water Treatment, Water Distribution, Wastewater Collection and Wastewater Treatment under the Environment Act within the first 30 days of employment.
- Obtain the following Manitoba Operator Certifications in accordance with Manitoba Regulation 77/2003 (Water and Wastewater Facility Operators Regulation):
 - Manitoba Class 1 Water Treatment Operator (within 18 months)
 - Manitoba Class 1 Water Distribution Operator (within 24 months)
 - Manitoba Class 1 Wastewater Collection & Treatment Operator (within 36 months)
- Complete the corresponding California State University, Sacramento State College training programs for (Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment) within the same timeframes.
- Must be willing and able to work On-Call/Standby on a rotational schedule or as required and be available to accept and handle emergency call-out situations after hours.
- Must be physically capable of performing all the duties of this position, which may include, but are not limited to working outdoors in potentially extreme weather conditions, ability to lift between 25 to 50 lbs., and the ability to perform work in confined space environments (SCBA).
- Must successfully pass a respirator mask fit test (requires employee to be clean shaven at work) and complete confined space training.
- Must provide and maintain appropriate personal protective equipment (PPE), including CSA-approved steel-toe footwear, high-visibility apparel, and weather-appropriate clothing.
- Must possess, or be willing and able to obtain within six (6) months, the following certifications:

- Workplace Hazardous Materials Information System (WHMIS) Training (includes Safety Data Sheets awareness)
- Forklift Operator Safety Training
- Emergency First Aid Certificate (St. John Ambulance or equivalent CSA-approved provider)
- Transportation of Dangerous Goods (TDG) Certification
- Air Brake "A" Endorsement for Class 5 minimum

How to Apply

Please submit resume in person to the LGD of Pinawa Municipal Office, 36 Burrows Road; via email to admin@pinawa.com or via regular mail to Box 100, Pinawa MB, R0E 1L0.

1. Applicants must provide proof of Grade 12 graduation or G.E.D. equivalency and include copies of transcripts.
2. Applications submitted without REQUIRED documentation will not be considered.

Contact the Public Works Manager at 204-753-5106 for more information.

Notes

Hours of Work: 7:45 a.m. to 4:15 p.m. Monday to Friday or as assigned/required.

Employee Group: IAMAW LODGE NO. 608

Position Reports To: Public Works Manager

Only candidates selected for interviews will be contacted.

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