

## **LEAD OPERATOR - WASTE WATER TREATMENT PLANT**

Competition #J0126-0604

The City of Prince Albert is seeking to hire a Waste Water Treatment Plant Lead Operator in a full time permanent role. This position is under the direction of the Plant Manager, and will be providing the day-to-day Supervision of the Waste Water Treatment Plant and all ancillary facilities including all sewage lift stations. Employees in this position perform difficult and complex supervisory work. This position will be responsible for staff scheduling, maintaining the inventory of wastewater treatment materials & laboratory supplies, operating supplies, housekeeping supplies and office supplies. Liaison with the accredited laboratory for sampling supplies and coordinating sample collection and submission as required in the Permit to Operate a Sewage works and additional partnered departments.

This position will also assist with budget preparations, operating records and data management, planning maintenance and shut downs of the facility without disrupting effluent flow to the North Saskatchewan River. The position will also be designated as back up for managers to cover absences.

### **Required Qualifications:**

Successful completion of a diploma or degree in a Water Resource or related field as approved by the City.

Eligibility for membership as an Applied Science Technologist or Professional Engineer.

Completion of an approved Waste Water Treatment Course.

Achieved or working towards Provincial Operator Certification in Waste Water Treatment Class 4 respectively.

Experience working in a municipal organization is an asset

Supervisory training and or experience is an asset.

### **Principle Duties & Responsibilities:**

Staff scheduling to ensure proper operations and oversight of the facility.

Ensure operational records and databases are up to date and meeting the regulatory requirements.

Provide direction and supervision of all employees.

Provide operational coverage where required.

Manage inventory levels for treatment chemicals, operating supplies, lab supplies, housekeeping supplies, sampling supplies and other required materials

Ensure Acts, Regulations, Bylaws, Agreements, policies and procedures are followed in the workplace.

Ensures regulatory sampling is performed and recorded according to the Permit to Operate a Sewage works.

Responsible for encouraging and maintaining high level of safety and communication with all staff working under their supervision.

Work with Plant Manager to develop and implement a Preventative Maintenance Program for Utility Facilities.

Assist Plant Manager in the creation and monitoring of budgets.

Creation, implementation and training of Standard Operating and Safe Work Procedures.

Perform other duties as assigned.

To explore this opportunity please apply online by March 22, 2026 at <https://www.citypa.ca/city-hall/jobs/> with a cover letter and resume.