



MUSIC DIRECTOR/CONDUCTOR JOB DESCRIPTION

The Nashoba Valley Chorale, based in Boston's MetroWest area, is seeking a new Music Director/Conductor beginning Fall 2027.

ABOUT US:

The Nashoba Valley Chorale ("The Chorale") was formed with a dream of a choir open to all singers and with a mission to present choral masterworks in our communities. And here we are, 50 years later...

We believe every voice matters. As a non-auditioned choir with 100+ singers, we strive to unite hearts and voices to create music that lifts spirits, sparks joy, and strengthens the bonds of our community. Through a welcoming space and a rich variety of music, we celebrate the magic of harmony and the shared human experience.

Singers join us from many towns throughout the Nashoba Valley, as well as from all over the metro-west and southern New Hampshire areas. We rehearse in Acton and perform in various venues across Massachusetts and New Hampshire.

The Nashoba Valley Chorale is a not-for-profit, Section 501(c)(3) organization. Our website is: www.nvcsings.org.

MUSIC DIRECTOR/CONDUCTOR RESPONSIBILITIES:

- Provide overall musical leadership along with vision and direction for NVC.
- Select and organize concert repertoire (various styles).
- Prepare and conduct weekly rehearsals, which include singers' warm-ups and rehearsal plans.
- Provide instruction in vocal and choral techniques to further enhance the choral sound and tone quality, and to develop the singers' musical skills.
- Work with the accompanist and share weekly plans prior to rehearsals for learning the new repertoire.

- Foster a positive environment and attract, inspire, and retain a diverse and balanced group of singers.
- Audition and select soloists for specific repertoire pieces as well as any instrumentalists that may be required (in addition to our accompanist).

ORGANIZATIONAL RESPONSIBILITIES:

- Communicate regularly with the chorus and the Board regarding rehearsals and concert preparation.
- Attend Board meetings to share vision and provide any updates or new information regarding the upcoming season and concerts.
- Collaborate with the Board Treasurer and Board to review and operate within the approved budget.

TIME COMMITMENT:

- Weekly 2-hour (7:30 to 9:30 PM) Monday night rehearsals from September until mid-May.
- Concerts and dress rehearsals as scheduled.
- Attend most monthly Board meetings.

PREFERRED EXPERIENCE, KNOWLEDGE, SKILLS, AND ABILITIES:

- Bachelor of Arts or Music degree, or advanced degree in music with an emphasis on choral conducting preferred, or the equivalent in conducting experience
- A solid background in the study of voice and techniques of vocal production, breath control, ear training, musical phrasing, and diction
- Familiarity with a diverse range of choral music literature
- Have experience conducting instrumental ensembles
- Possess strong leadership skills along with a collaborative spirit
- Exhibit strong communication skills including both written and verbal
- Balance a positive and supportive spirit to all members while striving for choral excellence.

COMPENSATION:

- Compensation is contractual and renewed annually.
- Salary is set by the Board, commensurate with experience and derived from and based upon the annual budgeting process.

APPLICATION PROCESS AND DEADLINE:

- Application deadline is June 30, 2026.
- Applications should be submitted to search@nvcsings.org.
- The Search Committee will review applications as they are received and will contact applicants about next steps.
- Finalists will be invited to conduct the Nashoba Valley Chorale in rehearsal.
- Please address any questions or inquiries to search@nvcsings.org.

APPLICATIONS SHOULD INCLUDE THE FOLLOWING:

- A cover letter providing a statement of interest, including:
 - Your strengths as a conductor, musician, and music director
 - What you hope to gain from this experience
- Résumé or Curriculum Vitae
- A listing of past conducting experience including:
 - Name of group and location
 - Type and size of group
 - How long you have served as their director
 - Types of music performed
 - Materials to provide documentation of your experience, including links to video recordings
- Names and contact information for three professional references.