



Midway Village Museum

Rockford's

H I S T O R Y M U S E U M

JOB ANNOUNCEMENT

Assistant Curator of Collections

Midway Village Museum

www.midwayvillage.com

Midway Village Museum in Rockford, IL is seeking a part-time, 24 hrs./wk., Curatorial Assistant to work with the Curator of Collections to manage its collection of 185,000+ objects and documents related to the history of Rockford.

The Assistant Curator will be responsible for assisting with general research requests, assisting with acquisitions to the collection, sharing in the supervision of volunteers, as well as working to advance research and development of exhibit projects.

Requirements

BA degree required with coursework in history or museum studies. MA degree preferred. Must have experience cataloguing and handling museum collections, and conducting historical research. Strong computer skills are essential.

The successful candidate will be self-motivated, detail oriented, organized, and will demonstrate the strong communication skills necessary for interacting with museum patrons, volunteers and staff. Some tasks require the ability to lift and/or move boxes or objects weighing up to 40 pounds.

Pay range: \$17.75-\$18.75/hour dependent on experience.

Please send resume to laura.furman@midwayvillage.com.