



**DUBLIN**  
CALIFORNIA

# **SENIOR HUMAN RESOURCES ANALYST**

**\$11,324-\$14,155 Monthly**



City of Dublin  
100 Civic Plaza  
Dublin, CA 94568  
925-833-6650

**APPLICATION DEADLINE**  
**TUESDAY, SEPTEMBER 2, 2025 AT 1:00 PM**



## ABOUT THE CITY

Strategically located in the Tri-Valley region of the San Francisco Bay Area at the intersection of I-580 and I-680, the City of Dublin (Calif.) has consistently been one of the fastest-growing cities in Alameda County for the past several years. In 2020, the City reported a population of 72,589 within 15.23 square miles. The City is served by two BART stations which provide great access from Dublin to other parts of the Bay Area. Since the City's incorporation in 1982, the City's population has progressively increased as both residents and businesses have found the benefit of calling Dublin "home."

The region is known for its mild climate and many amenities, including shopping, restaurants, public and private golf courses, and several wineries. The area is home to some of the largest corporations, and is close to several major universities, as well as many community colleges. Affordable housing, a low crime rate, and award-winning schools make Dublin a great community in which to live and work. Recreational amenities abound in Dublin and the surrounding Bay Area and Dublin residents exhibit a high level of interest in the arts and historic preservation.

## ABOUT THE DEPARTMENT

The Human Resources Department has four full-time FTE who provide services to the more than 100 full-time and over 150 temporary/seasonal employees serving the City. It is our mission to deliver exceptional service and support to the organization, covering a wide range of human resource issues in a responsive, cost-effective, and innovative manner. Our goal is to attract, develop, motivate, and retain the best best-qualified employees whose diversity and skills contribute to and sustain the City as a quality organization.

## ABOUT THE POSITION

We're looking for a dynamic and experienced HR professional who's just as passionate about people as they are about policies. If you thrive on solving problems, enjoy building a positive workplace culture, and love the ever-evolving world of public sector HR, this might be your perfect next step.

Our small team is grounded in collaboration, mutual support, and a shared commitment to serving our community with respect and compassion. We're eager to welcome someone who not only brings technical knowhow, but also shares our belief that an inclusive, equitable, and diverse workplace is essential to public service.

As a Senior Human Resources Analyst, you'll play a key role in shaping programs and policies that support our organization's most valuable resource – our people. From conducting classification studies to leading employee relations efforts and streamlining HR operations, this is your chance to take your public sector HR experience to the next level.

In this position you will be empowered to work independently, lead meaningful initiatives, and contribute at a strategic level. If you're looking for a role where your ideas are valued, your expertise is trusted, and your work makes a real difference, this is it!

## CORE COMPETENCIES

**Collaboration**  
**Analytical**  
**Leadership**  
**Communication**  
**Initiative**

## APPLICATION PROCESS

Please submit your resume, application, and supplemental responses online at:

[www.governmentjobs.com/careers/dublinca](http://www.governmentjobs.com/careers/dublinca)

The best qualified candidates whose background and experience most closely meet the City's current needs will be invited to participate in an interview/oral board.



  
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