



JOB POSTING: DIRECTOR, HISTORIC PROGRAM

LOCATION: REDLANDS, CA (PREFERRED)

CLASSIFICATION: FULLTIME, EXEMPT

ABOUT THE ROLE

SRI is seeking a highly skilled and experienced **Director of the Historic Program** to lead and oversee the planning, execution, and management of our historic built environment projects, historical archaeology, historical research, oral history, historic preservation planning, and historic architecture/landscape architecture projects. This role requires a strong leader who can mentor and develop a team, manage diverse projects, ensure compliance with federal and state standards, and drive business development.

KEY RESPONSIBILITIES

- Lead and develop the Historic Program, ensuring strategic growth and quality execution.
- Manage and mentor a team of professionals, fostering collaboration and professional growth.
- Oversee project life cycles, ensuring compliance with regulations and quality standards.
- Conduct and direct research, analysis, and resource investigation.
- Prepare, review, and ensure quality technical reports and documentation.
- Maintain client relationships, identify new business opportunities, and oversee proposal development.
- Stay updated on industry trends and encourage staff development.

REQUIRED QUALIFICATIONS

- Expertise in research, fieldwork, and analysis in the Historic Program's focus areas.
- Strong knowledge of cultural resource laws (e.g., NHPA, NEPA, ARPA) and GIS/database integration.
- Proven leadership, project management, and client relations skills.
- Excellent verbal and written communication, including technical report writing.
- Advanced degree in a related field.
- Minimum **8 years** of relevant professional experience, with **5+ years** in a leadership role.
- Relevant certifications or licenses may be required.

BENEFITS

- Salary range \$85,000 - \$120,000 commensurate with experience and qualifications.
- PTO – begin accruing on the first day of employment
- 11 paid holidays.
- Comprehensive health, dental, vision, life, and disability insurance
- 401(k) Retirement Plan.

HOW TO APPLY

Interested candidates should submit a resume, cover letter, and relevant work samples to srijobs@sricrm.com with "Director, Historic Program" referenced in the subject line. Applications will be reviewed on a rolling basis until the position is filled.

Join SRI and play a key role in shaping the future of historic preservation and research!