



PUBLIC SERVICE FOREMAN SEWER MAINTENANCE DIVISION

City of Cambridge, Maryland

Classification:	Non-Exempt
Pay Grade:	08
Pay Range:	\$55,500 to \$63,300
Benefits Summary:	This is a full-time, benefited position with health insurance, a public pension, 13 paid holidays annually, vacation, sick leave, and more.
Job Summary:	This position plays an essential role in maintaining the functionality and efficiency of a city's wastewater management system and is tasked with the inspection, maintenance and repair of sewer lines and systems. The Sewer Maintenance Foreman reports directly to the Public Works Superintendent. This position is "Classified, Safety-Sensitive" and "Classified Non-Exempt."

POSITION DESCRIPTION:

This position ensures the smooth operation of infrastructure that is fundamental to public health and environmental protection. Through a combination of hands-on work and the use of specialized equipment, the Sewer Maintenance Foreman along with the Sewer Maintenance Worker I address blockages, leaks and any structural damages within the sewer network. Their efforts not only prevent potential health hazards but also contribute to the sustainability of water resources by ensuring that wastewater is properly collected, treated, and disposed of or recycled.

EXAMPLES OF DUTIES (Includes, but is not limited to):

- Inspect and clean sewers, drains, and catch basins using hand tools and power equipment to ensure unobstructed flow.
- Operate closed-circuit television (CCTV) equipment to conduct detailed inspections of sewer lines and identify blockages or damages.
- Repair and maintain sewer lines, including patching damaged sections, replacing pipes, and sealing joints to prevent leaks and ensure system integrity.
- Respond to emergency calls for sewer backups and overflows, quickly identifying the cause and implementing solutions to restore service and prevent public health hazards.
- Use specialized equipment, such as hydro-jet machines, to remove blockages and build-up from sewer lines, ensuring efficient wastewater transportation.
- Participate in the installation of new sewer lines and connections, including digging trenches, laying pipes, ensuring proper alignment and connection to existing infrastructure.

- Conduct chemical treatments of sewers to control rodent and insect infestations, ensuring a safe and sanitary sewer environment.
- Perform confined space entry operations following strict safety protocols to repair, maintain, or inspect sewer systems in enclosed or difficult-to-access areas.
- Performs other related duties as required.

MINIMUM QUALIFICATION:

- Minimum of 5 years' experience working on sewer and sewer camera systems.
- Experience with different types of sewer drain materials and installation.
- 5+ years' experience managing work crews preferred.
- Ability to set schedules and prioritize multiple projects.
- Knowledge of common hand tools, small power-operated tools and equipment.
- Ability to understand and follow written and oral instructions.
- Ability to work with Technology, Work Order Software.
- Good physical condition and ability to perform moderate to heavy manual labor for prolonged periods of time, often under adverse weather conditions.
- Ability to work cooperatively and harmoniously with others.

LICENSE:

Possession of a Valid Maryland Class "C" driver's license. The license is to be in good standing and acceptable by the City of Cambridge and its insurance carrier. Class "B" CDL required.

PHYSICAL ABILITIES:

- Requires the ability to function both indoors and in an office environment (approx. 50%) and outdoors (approx. 50%) often under adverse weather conditions, climb standard ladders (250-pound weight limit), negotiate obstacles, navigate crawl and concealed spaces, tolerate dust and mold, lift up to sixty (60) pounds.
- Requires cardiovascular fitness to walk 400 yards over varying terrain.
- Requires sufficient ambulatory ability to move about the office and outdoor field locations and to bend, stoop, reach and climb.
- Requires near and far visual acuity to read detailed maps, drawings, other printed material, computer screens, observe moving objects and observe physical layouts.
- Requires manual and finger dexterity to write and to operate microcomputers and other office equipment.
- Requires the ability to alternatively sit and stand for sustained periods of time to observe construction and perform counter work.

PRE-EMPLOYMENT:

All employment offers are contingent upon successful completion of both a pre-employment physical exam, including a drug/alcohol test, and a criminal background investigation, which involves fingerprinting.

PROBATIONARY PERIOD:

All City of Cambridge employees are subject to a one-year probationary period provision as specified in the employee handbook. Probationary, temporary, provisional, and seasonal employees serve at the pleasure of the City and are "At-Will."

OTHER:

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts or working conditions associated with this job. Reasonable accommodation

may be provided to enable qualified individuals with disabilities to perform the essential functions of this job.

I, _____, understand the job duties and
(Print Name)

responsibilities. I can perform these job duties and requirements without a need for reasonable accommodation.

I, _____, understand the job duties and
(Print Name)

responsibilities. I can perform these job duties and requirements with the following reasonable accommodations.

Requested Reasonable Accommodations:

Signature of Position Holder

Date

Supervisor

Date

Director of Administrative Services

Date

Classification Established December 6, 2024