



City of Seat Pleasant Position Description

POSITION DETAILS

Position Title:	CDL Driver Supervisor	Annual Salary Range:	\$50,000-\$56,000		
Department:	Environmental Justice Department	Application Closing Date: January 15, 2026			
Reports to:	Waste Management Manager				
Classification:	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt <input type="checkbox"/> N/A				
Employment Status:	<input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Contractual <input type="checkbox"/> Seasonal				

Why Join the City Of Seat Pleasant?

The City of Seat Pleasant is a dynamic, forward-moving municipal government committed to delivering high-quality services, strengthening community trust, and fostering a culture of excellence. At the City of Seat Pleasant, you become more than an employee. You become part of a close-knit community that believes in service, integrity, and continuous growth. Our workforce is dedicated to making a meaningful difference in the lives of our residents, and we support that mission by creating a workplace where every voice is valued and every contribution matters. We provide a supportive team environment, opportunities for professional advancement, competitive benefits, and the chance to help shape the future of a vibrant and diverse city. Joining our team means stepping into a role with purpose and becoming part of an organization that is committed to excellence in public service.

Position Overview

The CDL Driver Supervisor is responsible for overseeing daily operations related to trash collection, environmental services, street and sidewalk maintenance, and vehicle usage within the Environmental Justice Department (EJD). This position supervises CDL drivers and laborers, assigns work schedules and routes, coordinates equipment usage, ensures safety compliance, and may operate trash trucks, dump trucks, and other heavy-duty vehicles when necessary. Work is performed under the general supervision of the Waste Management Manager and in accordance with established methods, policies, and procedures.

Key Responsibilities

- Supervise and coordinate daily CDL driver activities within the Environmental Justice Department, ensuring all operations are performed safely and in compliance with City policies.
- Maintain full expertise in operating all assigned heavy-duty vehicles and provide training, guidance, and oversight to CDL drivers and support staff.
- Oversee trash collection operations; monitor drivers on prescribed routes and provide support or fill in by operating a trash truck when necessary.
- Ensure CDL drivers properly transport loads to the Prince George's County landfill, including correct weighing, dumping, and completion of required tipping documentation.
- Direct snow and ice removal activities and ensure staff use City-owned equipment safely and according to departmental guidelines.
- Supervise and assign the use of dump trucks, pick-up trucks, and other City vehicles used to haul debris, materials, and equipment; operate equipment when operationally required.
- Monitor and oversee backhoe operations used in street, sidewalk, and maintenance projects, ensuring staff follow safe and proper procedures.
- Ensure CDL drivers safely operate roll-off, front-load, and rear-load garbage trucks while completing solid waste collection on assigned routes.
- Conduct and verify routine vehicle inspections performed by drivers, including checks of fluids, safety equipment, and tires; ensure issues are reported and addressed promptly.



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- Supervise the proper use of hydraulic hand controls for lifting/loading refuse and ensure accurate disposal at designated facilities.
- Communicate professionally with residents and customers and resolve service concerns related to CDL operations and solid waste services.
- Plan, assign, and adjust driving routes to ensure efficient use of staff time, fuel, and City equipment.
- Oversee crews preparing roads for surfacing and supervise tasks such as digging holes, trenching, and site preparation.
- Supervise staff using jackhammers, brush clippers, mowers, and other equipment used for street and utility system maintenance; ensure proper safety measures are followed.
- Oversee the installation, maintenance, and repair of traffic control devices performed by assigned staff.
- Enforce all safety and security standards; lead safety briefings and ensure CDL staff comply with federal, state, and local regulations.
- Operate CDL vehicles as needed and direct the transportation of crews, materials, and equipment to and from job sites.

Required Qualifications

- General knowledge of the maintenance, repair, and manual tasks of the area assigned
- General knowledge in the use of common and specialized hand and power tools required in the work
- General knowledge of the safe use and operation and preventive maintenance of mechanical equipment required in the work
- Ability to perform manual labor for extended periods, often under unfavorable weather conditions
- Ability to understand and follow oral and written instructions; ability to establish and maintain effective working relationships with associates.
- High School graduation, High School Equivalency Diploma, or G.E.D. Certificate
- Supplemented by one (1) year experience in waste management, public works, general construction, park maintenance, utilities support, and/or general maintenance, or any equivalent combination of education, training, or experience.
- A valid Commercial Driver's License (CDL) – required.
- Possession of a Commercial Driver's License valid in the state of Maryland.
- Valid Class A or B CDL with air brakes endorsement (minimum requirement)
- Must be able to work some evenings (seasonally) and weekend hours as required.

Working Conditions

- Heavy work requiring the exertion of up to 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects.
- Work required climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word. · Hearing is required to perceive information at normal spoken word levels.
- Visual acuity is required for visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, and observing general surroundings and activities.
- The worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils.

Selection Criteria

- Special Notices: Employees in this position are subject to random drug and alcohol testing pursuant to the City of Seat Pleasant's Drug-Free Workplace Policy, Drug & Alcohol Testing Procedures.
- Resume: Qualified candidates are encouraged to submit a cover letter including salary requirements and resume to jobs@seatpleasantmd.gov Cover letter should include position title. **NO PHONE CALLS**



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Equal Opportunity & Reasonable Accommodation Statement

The City of Seat Pleasant is an Equal Opportunity Employer committed to creating an inclusive and respectful workplace for all employees. The City provides equal employment opportunities to all individuals regardless of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, veteran status, or any other protected characteristic under federal, state, or local law.

Applicants who require a reasonable accommodation during any part of the application or hiring process may contact the Human Resources Department to request support. Employees may also request reasonable accommodations at any time during their employment.

Disclaimer

This job description is designed to outline the general nature and level of work performed by individuals assigned to this position. It is not intended to be a comprehensive list of all duties, responsibilities, or qualifications associated with the role. The City of Seat Pleasant reserves the right to modify, add, or remove duties as needed to meet operational requirements.