

Council Members:
Diane Barrett
Deborah Painter
Wayne H. Thomas
David Unglesbee
Benjamin Zolman

Christopher M. Nevin
Mayor



Jim Roark
Town Manager

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www.hampsteadmd.gov

Police Chief Job Opening

The Town of Hampstead is currently seeking a highly qualified and community-focused professional to serve as the **Police Chief**. We are a Town of 6,400 people in northeastern Carroll County that is regularly recognized as one of the “Safest Towns” and “Best Places to Raise a Family” in Maryland. **Our culture is team oriented, collaborative, supportive and family focused.**

The Town of Hampstead offers a competitive rate of pay and excellent benefits including:

- The starting salary is \$110,000 - \$115,000 based on previous experience.
- Health, Dental, and Vision Insurance
- LEOPS Retirement Plan
- Life Insurance, Short Term Disability, and Parental Leave
- Holiday, Vacation, Personal and Sick Leave

Key Responsibilities

- The Department is dedicated to patrol and investigation in addressing issues of crime, disorder, and quality of life with a strong commitment to community policing. There are two elementary schools, one middle school and several community related schools and day cares within the Town.
- Provide strategic leadership and operational oversight for the department, supervising command and personnel currently including: a Sergeant (1), Corporal (1), Detective (1), Patrol Officers and an Administrative Assistant. **It is expected that the Police Chief will be active in patrol while supervising the Department.**
- Cultivate and foster positive relationships between the Town, County, State, other local agencies, businesses and community organizations. These relationships generate strong partnerships, positive public relations and community engagement.
- The Police Chief reports directly to the Mayor and serves at the pleasure of the Mayor and Council. The Police Chief meets regularly with the Mayor on issues affecting the Department and Town.
- The Police Chief will coordinate with the Town Manager on Town issues and events.
- Prepare and present monthly reports on matters affecting the Town to the Town Council.
- Prepare and manage the annual Department Budget.

Essential Skills & Abilities

- BA/BS degree in a related field, however a minimum of ten (10) or more years of Supervisory/Command experience in Law Enforcement will be considered in lieu of a BA/BS degree.
- Extensive knowledge of federal, state, county, and municipal laws and regulations related to law enforcement.
- Technical knowledge and ability in the areas of budget preparation; strategic planning and other management functions.
- Ability to efficiently and effectively supervise, plan and coordinate the work of a diverse staff in order to accomplish department goals and objectives.
- Excellent leadership, communication, organizational skills.
- Proficiency in Microsoft Office Suite or similar software, managing files and records, and other office procedures as necessary.

Applications are available online at www.hampsteadmd.gov (under Forms) and at the Town Office, 1034 S. Carroll Street, Hampstead, MD. Completed applications and Resumes' may be returned via mail or e-mail to:

Judy Rang, SHRM-CP
Director of Human Resources
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