



Behavioral Health Clinical Manager

Key Information

Reports To: Behavioral Health Director
Location: Maple Valley, WA
Supervises: Provides clinical oversight; no direct staff management
Base Pay: \$65,000 - \$80,000 | Annually
Job Classification: FT, Non-Exempt

About Vine Maple Place (VMP)

VMP, established in 2000 as a 501c3 nonprofit working with single parents and their children to break the generational cycle of homelessness. Serving families who are homeless or facing eviction, our commitment is to end homelessness in South King County. Over the past 12 years, our signature Stable Families program has grown, serving from 68 parents and children to nearly 4,500 individuals annually. Our programs focus on preventing homelessness or assisting families off the streets to become safe, stable, and equipped with new skills to permanently leave homelessness. Families achieve great success, becoming safe, stable, and self-sufficient; 95% are stably housed upon exiting the program, with 91% maintaining their housing a year later. Our evidence-based, client-centered services are delivered at two Family Hope Centers. As a community and faith-based organization, we rely on the thousands of volunteer hours and donations that make our work possible. Due to the homelessness crisis in King County, VMP is expanding to serve more families in need.

Job Summary

The Behavioral Health Clinical Manager ensures high-quality, ethical, and trauma-informed clinical care for families and children facing homelessness. This role provides leadership and supervision to licensed and unlicensed clinical staff across both locations, supporting their development while monitoring service quality and documentation standards. The Clinical Manager plays a direct role in service delivery, including carrying a caseload, facilitating groups and life skills classes, and leading professional development in evidence-based practices. Working closely with the Senior Manager and Behavioral Health Director, the Clinical Manager supports program growth, maintains referral partnerships, and ensures outcome tracking and data accuracy. This position is instrumental in helping families heal from trauma, increase well-being, and move toward long-term stability.

Responsibilities

- Provide regular supervision, training, and guidance to clinical staff, including licensed/unlicensed professionals and interns.
- Monitor quality of services, documentation, and adherence to standards and policies.
- Collaborate with the Senior Manager to manage caseloads, clinician schedules, and group offerings.
- Deliver direct services, including individual, family, and group counseling, at assigned location(s).
- Facilitate and support client life skills workshops focused on parenting, healthy boundaries, and holistic well-being.

- Instruct staff and volunteers in Trauma-Informed Care practices.
- Partner with Program staff to assess client mental health needs and coordinate care through in-house or referral services.
- Participate in and lead implementation of evidence-based practices, ensuring clinical staff are trained and follow through on application.
- Track client outcomes using assessments and surveys; ensure timely and accurate data entry.
- Attend weekly clinical case reviews with the Behavioral Health Director.
- Support a culture of compassion, accountability, and continuous improvement in clinical operations.

Qualifications

- Have a personal relationship with Jesus Christ and agree to the VMP Statement of Faith.
- Be passionate about helping families overcome the trauma of homelessness.
- Embrace diversity and work effectively with a diverse team of professionals; sensitivity to the needs of clients, staff and volunteers from diverse cultural and economic backgrounds.
- Master's degree in a Behavioral Sciences field; LMFT or LMHC preferred.
- Washington State Approved Supervisor status (WAC 246-809-134) preferred.
- Four or more years of experience in the mental health field.
- Experience working with low-income and diverse families, including adults and children who have experienced trauma.
- Experience facilitating groups and/or life skills classes.
- Ability to support clients in crisis and make appropriate clinical decisions.
- Strong communication and interpersonal skills across diverse teams.
- Proficiency with Microsoft Office and ability to learn internal systems.
- Willingness to work some evenings and occasional weekends.

Further Compensation Details

- 401(k), with matching
- Medical, dental and vision benefits
- 7 paid Holidays
- Vacation accrued per hours worked, up to 10 days per year
- 6 days Floating Holiday, available after 6 months, pro-rated first year
- 40 hours Additional PTO
- Protected Sick Leave accrued for a maximum of 64 hours per year

The above is intended to describe the general content of, and the requirements for, satisfactory performance in this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements of this position. Other duties may be assigned.

Send all inquiries, Resumes and Cover Letters to: info@vinemapleplace.org