

VANTAGE CAREER CENTER POSITION POSTING

Dates of Posting Monday, August 11, 2025 - Monday, August 25, 2025
Position: Community Relations Coordinator
Start Date: ASAP
Application Deadline: **Monday, August 25, 2025**

Job Objective:

Manages the career center's internal and external public communications. Facilitates an understanding of career center programs and goals. Promotes close working relationships with all stakeholders.

Minimum Qualifications:

- Bachelor's degree or equivalent combination of training and work experience in communications related field
- Meets all mandated health requirements (e.g., a negative tuberculosis test, etc.)
- A record free of criminal violations that would prohibit public school employment
- Complies with drug-free workplace rules and board policies
- Keeps current with technology and other workplace innovations that support job functions

Interested applicants should submit a letter of interest, a Vantage Career Center employment application, resume, transcripts, copy of certifications and three letters of reference by **Monday, August 25, 2025 at 3:30 p.m.** to:

Rick Turner, Superintendent
818 N. Franklin Street – Van Wert, Ohio 45891
turner.r@vantagecareercenter.com

****Vantage Career Center certified employment applications can be found at www.vantagecareercenter.com**

Vantage Career Center is an Equal Opportunity Employer

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