



Portage Lakes | Career Center

Date Posted: 3/25/2026
Position: Teacher
Reports to: Principal
Starting Date: 8/13/2026
Work Period: Per Master Contract
Classification: Certified
Salary: Per Master Contract
Benefits: Dental, vision, hospitalization, prescription, life insurance
Principal Duties: Teach High School Digital Media Technologies Program

Minimum

Qualifications: Hold a teaching license or certificate issued by the State of Ohio appropriate to subject assignment. At least five years recent documented work experience in the teaching area (video and sound production, web design and production, digital/content designer with a strong IT background). A qualified candidate who does not already possess the appropriate Career Technical teaching license must be willing to take college coursework over a period of time (must be completed within 4 years) that will lead to the appropriate Career Technical teaching license and apply for a supplemental license to be used while engaged in the licensure coursework.

Preferred candidate should possess the necessary industry credentials relevant to the program field.

- * Candidate must also be eager to pursue industry credentials within the classroom setting and have the desire to work with outside entities to promote collaboration and program articulation with higher education.
- * Willingness to work with student Career Technical club program.
- * Ability to develop and maintain employment opportunities for students through relationships with area businesses.
- * Excellent written, communication, and listening skills.
- * Pass BCI & FBI records check.

Other Pertinent Information: Proven ability to deal effectively with adolescent students.
Knowledge of career and technical training.

Apply to: Application may be made by forwarding a letter of interest to employment@plcc.edu or via US mail
to:

Office of the Superintendent
Portage Lakes Career Center
4401 Shriver Road
Uniontown, OH 44685

Equal

Opportunity: Portage Lakes Career Center (PLCC) is committed to equal opportunity for all governed by the protections of Title IX, IDEA, Title VI (Civil Rights), Title VII (Civil Rights) and the Americans with Disabilities Act (ADA). The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Gregg Clark, Title IX Coordinator, Portage Lakes Career Center, 4401 Shriver Road, Uniontown, OH 44685, phone: 330-896-8200.



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JOB DESCRIPTION **CAREER TECHNICAL EDUCATION PROGRAM TEACHER-** **Digital Media Technologies**

Reports To: Assigned Administrator(s)

FLSA Status: Exempt

Qualifications:

1. At least five (5) years recent experience directly related to the program teaching area (video and sound production, web design and production, digital designer, content designer) with a strong IT background
2. Hold a teaching license or certificate issued by the State of Ohio appropriate to subject assignment
3. Knowledge of Apple Mac and PC's, web design, Google Analytics, content creation best practices, video and sound production including podcasts
4. Strong communication skills involving multiple methods (public speaking, social media, technical writing, etc.)
5. Communicate a clear vision of a newly designed Digital Media Technologies for high school students going into the workforce and beyond
6. Good health, attendance, and high moral character
7. Ability to establish and maintain effective working relationships with teachers, students, parents, fellow employees, and the community
8. Pass BCI and FBI records check and/or other district pre-employment requirements
9. The employee may not be under the influence of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District

Essential Functions:

Essential functions may include any of the following tasks:

1. Implement the program-area curriculum based on approved courses of study and prevailing occupational standards
2. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings
3. Help instill in students the belief in and practice of ethical principles and democratic values
4. Participate in developing the instructional program including creating and writing scope and sequence documents for curriculum and mapping, selection of instructional materials, preparation of daily lessons, and evaluations of student progress
5. Focus on the teaching and developing plans for the following curriculum:

- Adobe Suite-including PremierPro, After Effects, InDesign, and ProTools
 - Design Techniques
 - Multimedia and Image Management Techniques
 - Video and Sound
 - Creating and Editing Digital Graphics
6. Develop and administer an effective safety program
 7. Organize content knowledge for student learning; use research-based methods for instruction
 8. Create an environment for student learning that promotes fairness, maintains consistent standards of classroom behavior, and communicates challenging learning expectations
 9. Monitor students' understanding of content; make instructional procedures and learning goals clear; promote critical thinking; use instructional time effectively
 10. Demonstrate professionalism in self-reflection and relationships with colleagues
 11. Communicate with parents or guardians about student learning
 12. Establish annual goals to improve professional performance and student achievement
 13. Use appropriate technology to enhance the teaching and learning process
 14. Develop program budget requests ~~in cooperation with the Assistant Superintendent~~
 15. Ensure the safety and security of the classroom, instructional materials, and instructional equipment
 16. Provide leadership to the instructional program through an Individual Professional Development Plan (IPDP) and participation in professional organizations
 17. Submit grades as required for students
 18. Maintain annual inventories of supplies and equipment as requested
 19. Complete reports as required
 20. Coordinate an active program advisory committee that represents all aspects of an industry and supports non-traditional membership
 21. Assist in receiving and maintaining industry accreditation for the program if required
 22. Assist with career guidance and job placement for students; promote good work habits and attitudes in employer/employee relationships
 23. Coordinate program participation in vocational student organization skill contests
 24. Maintain compliance with Ohio's "Professional Conduct For Educators" standards
 25. Interested in acquiring additional training and certifications based on course needs
 26. Perform other duties as requested by district administrators

Working Conditions:

Working conditions may include any of the following:

1. Use of keyboards and exposure to computer screens
2. Use of electrical equipment
3. Possible exposure to body fluids
4. Possible exposure to sharp instruments
5. Possible exposure to airborne particles
6. Light physical exertion in moving items, lifting, and reaching