





SOUTH WESTERN CITY SCHOOLS

614-801-3000 

www.swcsd.us 

3805 Marlane Drive
Grove City, OH 43123 

Job Description

Reviewed: March 1, 2018

JOB TITLE: Dental Assisting Instructor

QUALIFICATIONS:

1. Bachelor's degree in Dental related field and two years of recent work experience in the Dental Assisting field or an Associate degree in Dental related field and three years of recent work experience in the Dental Assisting field or a certified dental assistant with five years of full time experience.
2. Current State Certified Dental Assisting License as well as Dental Radiographers Certification sponsored by Ohio State Dental Board

REPORTS TO: Building Principal

JOB GOAL: The Career Technical Education (CTE) Dental Assisting Instructor provides classroom, laboratory, and clinical instruction to prepare students for entry-level employment in the dental field by delivering industry-aligned curriculum, developing hands-on clinical skills, and promoting professionalism, safety, and ethical practices consistent with current dental industry standards.

RESPONSIBILITIES:

1. Develop and deliver engaging instruction in dental assisting theory, laboratory procedures, radiography, infection control, chairside assisting, dental terminology, anatomy, and office procedures.
2. Prepare lesson plans, instructional materials, assessments, and competency-based learning activities aligned with state CTE standards and industry expectations.
3. Supervise students in classroom, laboratory, and clinical settings to ensure safe and effective learning experiences.
4. Demonstrate proper use of dental equipment, instruments, and sterilization procedures.
5. Evaluate student performance through written assessments, skills demonstrations, clinical evaluations, and competency testing.
6. Establish and maintain partnerships with local dental offices, clinics, and industry professionals for advisory support student WBL opportunities
7. Support students in obtaining industry credentials and certifications, including CPR and radiology certification.
8. Communicate with parent/guardian to inform them of their student's progress
9. Teacher advisor for Skills USA student leadership organization.



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