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Lee County Port Authority Division Director, Aviation

SALARY \$140,000.00 - \$175,000.00 Annually **LOCATION** Fort Myers, FL

JOB TYPE Full-time JOB NUMBER 00730

DEPARTMENT Aviation CLICK HERE TO APPLY

OPENING DATE 09/03/2025 **CLOSING DATE** 10/3/2025 4:30 PM Eastern



We will encourage employees to **be YOU**. Our unique experiences can bring us together and make our organization stronger.

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About Us

Southwest Florida International Airport (RSW) is an award-winning, medium-hub commercial service airport that served more than a record-breaking 11 million passengers in 2024 and is one of the top 50 airports in the United States for passenger traffic. Fifteen airlines serve RSW with nonstop service to 70 markets, including Canada and Germany. The economic impact of the airport is \$8.3 billion annually to the Southwest Florida region and more than 60,000 jobs. Page Field (FMY), an FAA-designated reliever airport, provides services to general and business aviation and accommodated 169,000 aircraft operations in 2024. Base Operations at Page Field is an award-winning, fixed-based operator and has been recognized for its customer service and facilities.

Terminal Expansion projects are currently underway at RSW to improve the airport travel experience by consolidating the security checkpoints, adding concession space and providing passengers more amenities and options. In addition, a new Concourse E is being constructed with 14 gates, as well as other terminal, landside and airside improvements.

The anticipated annual salary range for the Division Director, Aviation is \$140,000 to \$175,000, commensurate with experience and qualifications.

The Position

The Lee County Port Authority is seeking a highly qualified individual to serve as Division Director, Aviation. This senior management position supports the Deputy Executive Director / Chief Operating Officer and is responsible for oversight of airport operations (airside, landside/ground transportation, and terminal), the Airport Operations Control Center (AOCC), emergency management and airport security, airport maintenance, and contract management. The Division Director provides recommendations on strategic, operational, and organizational matters and ensures the effective

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execution of initiatives that deliver safe, efficient, and customer-focused service to the traveling public, airport tenants, and stakeholders of Southwest Florida International Airport (RSW).

Key Responsibilities

- Support and advise the Deputy Executive Director / Chief Operating Officer in overseeing budgets, organizational performance, operational readiness, safety, and community engagement.
- Provide direct oversight of airport operations, AOCC, emergency management, airport security, maintenance, and contract management, ensuring compliance with FAA Part 139, TSA requirements, and Safety Management System (SMS) standards.
- Lead airport operations to ensure safe, secure, and efficient movement of passengers, aircraft, and vehicles while coordinating effectively with airlines, tenants, and regulatory partners.
- Oversee airport emergency management programs, including training, exercises, and real-time response, and serve as a key leader during incidents or irregular operations.
- Direct staff development, succession planning, and mentorship to promote accountability, innovation, and high performance across the Aviation Division.
- Represent the Aviation Division with airlines, government agencies, community stakeholders, and business partners.

Minimum Requirements

- Graduation from a four-year college or university with a degree in aviation management, business administration, public administration, or a related field; master's degree preferred.
- Minimum of ten years of progressively responsible experience in management, administration, and operation of commercial service or general aviation airports; equivalent education and experience may substitute.
- Demonstrated experience in managing budgets, contracts and staff in a complex, multi-stakeholder environment
- Florida driver's license required within 30 days of hire.

Emergency Response/Recovery Activities

Lee County Port Authority personnel are designated by tier levels and may be called upon to assist with an emergency or unforeseen event at any time. Employees may be called to fulfill duties that are outside their normal scope of work to assist in resuming airport operations and flight activities.

Please review full job description here

Employer	Address
Lee County Port Authority	Southwest Florida International Airport 11000 Terminal Access Road, Suite 8671 Fort Myers, Florida, 33913
Phone	Website
239-590-4531	https://www.governmentiobs.com/careers/leecountypa

Division Director, Aviation Supplemental Questionnaire

*QUESTION 1

How many years of supervisory experience do you have?

*QUESTION 2

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Do you have a Bachelor's degree in Business or related field?
○ Yes
○ No
*QUESTION 3
Have you ever developed performance metrics or KPI's? If yes, please describe.
*QUESTION 4
You must be able to work flexible hours under emergency situations. Are you able to work during emergencies?
○ Yes
○ No

^{*} Required Question