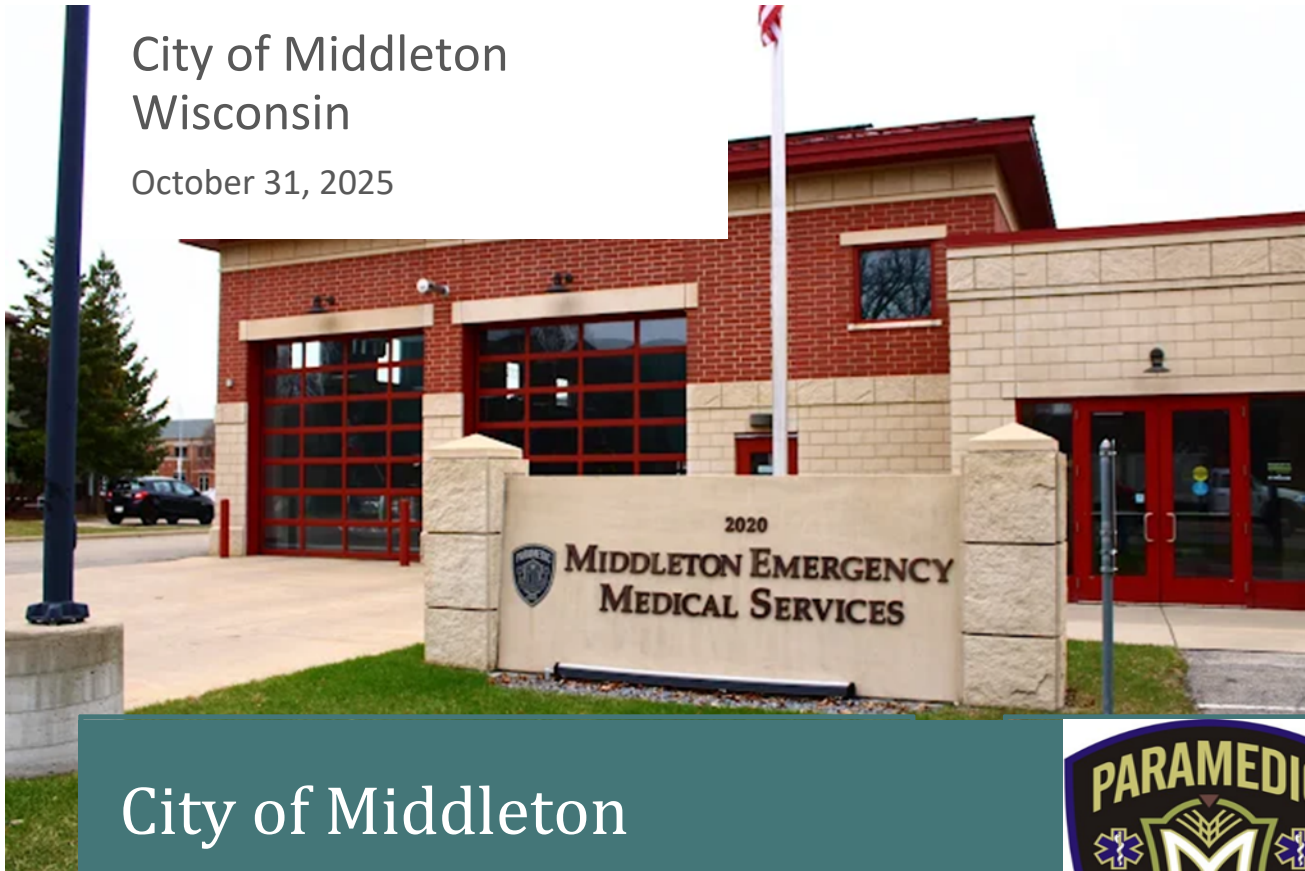


City of Middleton Wisconsin

October 31, 2025



City of Middleton EMS Chief



The City of Middleton is seeking a dynamic candidate who demonstrates strong leadership and supervisory skills to serve as the next EMS Chief.

WHO WE ARE

From relatively humble origins, Middleton has become a thriving community, a vital commercial and business center located Northwest of Madison. Middleton EMS serves the entire City of Middleton, the Township of Middleton, and a portion of the Township of Springfield. They cover 110 square miles and serve over 31,000 residents. Middleton EMS operates two 2019 Braun Type 1 ambulances out of one location located in downtown Middleton. The EMS Chief supervises 15 Paramedics and 10 Part-Time Paramedics.

Middleton EMS is dedicated to bringing compassionate, life-saving medical care to the streets, homes, and workplaces of our residents and visitors, making our communities a safer and healthier place to live.

For more information on the department, visit the <https://www.cityofmiddleton.us/97/Emergency-Medical-Services-EMS> website.



OUR COMMUNITY

The City of Middleton has a total area of 9.12 Square miles, of which 8.98 square miles is land and .14 square miles is water. It is located about 6 miles West/Northwest of Madison, the capital of Wisconsin in Dane County. Middleton is part of the Madison metropolitan area. Middleton's motto is "The Good Neighbor City".

From relatively humble origins, Middleton has become a thriving community with a vital commercial and business center. The City of

Middleton has a population of 24,595. The largest industry sector is manufacturing. With Pheasant Branch Conservancy to the north, Pleasant View Golf Course to the west, Lake Mendota to the east and sharing its southwestern borders with the City of Madison, the City of Middleton has something to offer everyone.

City of Middleton Vision Statement:

The city of Middleton is a sustainable, urban community with an exceptional quality of life that is rooted in environmental stewardship. We are a thriving and safe community accessible to all, and we celebrate diversity and equitable opportunities for all people.



THE POSITION

The EMS Chief is responsible for overseeing and managing all aspects of the City of Middleton's Emergency Medical Services (EMS) operations. This position provides leadership, supervision, and direction for EMS personnel, ensuring high-quality pre-hospital emergency medical care and compliance with all applicable laws, regulations, and best practices. The EMS Chief collaborates with municipal leaders, healthcare providers, and emergency response agencies to enhance EMS services, community engagement, and public safety.

The EMS Chief reports to the City Administrator and works closely with the Fire Chief, Police Chief, elected officials, and the EMS Medical Director. The position requires strategic planning, operational oversight, fiscal management, and a commitment to continuous improvement in emergency medical services. The EMS Chief is expected to respond to after-hour emergencies when needed/necessary. A regular, Monday – Friday, 40-hour work schedule is required for this position. Attendance at evening meetings and special events will be necessary as they occur. Partial remote work opportunities may be available with City Administrator approval.

MANAGEMENT STYLE & ATTRIBUTES

The ideal candidate will be a strong leader of integrity who earns respect from and inspires confidence among department members. Exceptional problem-solving skills, sound organizational judgement, and the ability to listen with intention are essential. They will bring a forward-thinking mindset and demonstrate extensive knowledge of EMS operations, protocols, and best practices in pre-hospital emergency care. The candidate must possess experience in personnel management, along with sound judgement and conflict resolution in a public safety setting. A comprehensive understanding of EMS budget preparation and fiscal administration is expected. The successful candidate will cultivate and maintain strong collaborative relationships within the Department, across City departments, and with elected officials.

EDUCATION AND EXPERIENCE

- Associate degree in Fire Science, Emergency Medical Services, Public Administration, or a related field required. Bachelor's degree preferred.
- Minimum of eight (8) years of EMS field experience, with at least three (3) years of supervisory experience in a Paramedic-level EMS Third-service or Fire-based EMS system.
- Current National Registry of Emergency Medical Technicians Paramedic certification.
- Wisconsin Paramedic License (or ability to obtain through reciprocity).
- Valid Driver's License with an insurable driving record (for Wisconsin upon hire).
- Current American Heart Association BLS, PALS, and ACLS certifications (or equivalent).
- National Incident Management System (NIMS) certifications: ICS-100, 200, 300, 400, 700, and 800 level courses (or ability to obtain within six months of hire).
- Emergency Vehicle Operator Course (EVOC) or equivalent course completion (or ability to obtain within six months of hire).



The full position description can be found [here](#) and at mcmgrp.com on the Public Safety & Municipal Management page.

COMPENSATION AND BENEFITS

The starting salary range for the position is projected to be \$106,283 to \$122,225 annually and will be commensurate with experience. The City of Middleton also offers a generous comprehensive and competitive benefits package, including paid time-off and participation in the Wisconsin Retirement System (WRS) as a Protective Employee with Social Security.

APPLICATION PROCESS

Interested professionals should submit application material to khackbarth@mcmgrp.com at McMahon Associates, Inc.

During the application period, interested professionals should submit the following:

- ✓ Cover Letter
- ✓ Resume
- ✓ Professional References

Complete applications will be accepted until **Monday, December 1, 2025**. All questions should be directed to Mark Rohloff, McMahon PS&MM Division Manager, who can be reached by email at mrohloff@mcmgrp.com.

Additional information about the City of Middleton can be found on the City website:

<https://www.cityofmiddleton.us>

The City of Middleton is an equal opportunity employer



MORE ABOUT THE COMMUNITY OF MIDDLETON...

EDUCATION

Middleton-Cross Plains Area School District (MCPASD). Middleton school district has eleven schools and serves nearly 4,000 students. MCPASD has 228 qualified teaching and certified staff. The goal is to provide a quality education, which prepares responsible citizens for lifelong learning. Their vision to support all students in achieving their fullest potential in an atmosphere safe for growing and learning through collaborative efforts of the staff, students, parents, and community. The MCPASD has 7 elementary schools, 2 Middle Schools, Middleton Academy, and 1 high school. Visit: [Cardinals' Journey at MCPASD](#)

RECREATION

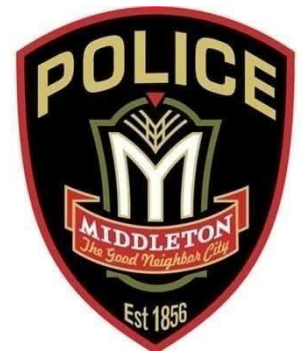


The City of Middleton boasts 30 miles of trails and 30 parks, including dog parks, water parks, and playgrounds. The Pheasant Branch Conservancy is 682 acres of protected prairie land, with award-winning trails and beautiful scenic views. Middleton is located on one of Wisconsin's iconic lakes – Lake Mendota – there are several ways to get on the water, soak in the sun, or take in the views. In the winter there are cross-country ski trails and snowshoeing on several trails. Don't forget to take in the free National Mustard Museum where more than 6,500 jars and tubes of America's favorite condiment are on display.

To find out more about Middleton Parks and Recreation, visit <https://visitmiddleton.com/wp-content/uploads/2025/01/2025-Visit-Middleton-Visitors-Guide.pdf>

PUBLIC SAFETY

The Middleton Police Department employs thirty-six (36) sworn officers, including command staff. The department also has six full-time and three part-time emergency dispatchers. They are committed to protecting and serving all those that live, work, & interact in the City of Middleton, visit [About Us | Middleton, WI - Official Website](#)



LIBRARY



The Middleton Public Library is the second busiest library in the South Central Library System. It currently employs 24 staff members (full- and part-time), has an operating budget of over \$2 million, and serves a population of approximately 26,000 residents. Along with a summer reading program the library has many different programs and classes. Visit [Middleton Public Library](#).