



### **Learning Center Director - Full-time (1.0 FTE)**

The [Independent Day School in Middlefield, CT](#) is seeking an experienced Learning Center Director for the 2026-27 school year. The Learning Center Director is responsible for coordinating and facilitating academic support for students who have documented learning differences as well as those who may be in a transitional diagnostic phase. In addition, the Learning Center Director offers consultation, coaching, and training for teachers on best practices in differentiation, implementation of accommodations, student assessments, and various classroom strategies to support neurodiversity. The Learning Center Director reports to the Head of School. A high degree of teamwork, collaboration, and communication are a must; a sense of humor is appreciated. IDS highly values initiative, creativity, and flexibility.

#### **Qualifications:**

- Bachelor's degree or higher in special education
- Minimum of 5 years experience as a learning specialist or special education teacher
- Certification in special education preferred
- Trained in Orton-Gillingham or Wilson Reading
- Knowledge of academic and behavioral strategies, current special education laws and best practices
- Counseling and advising skills a plus
- Experience facilitating student support meetings and/or participating in PPT meetings
- Demonstrated commitment and experience with culturally responsive teaching practices
- Excellent oral, written, and presentational skills
- Ability to work as a team member
- Independent school experience preferred, but not required

### **Overview of The Independent Day School**

[The Independent Day School](#) is an Early Childhood – Grade 8 school located in central Connecticut (30 minutes from New Haven, 30 minutes from Hartford). Founded in 1961 by families associated with Wesleyan University and Choate, IDS has a long tradition of innovative, student-centered education focused on academic excellence and social-emotional learning. IDS highly values initiative, creativity, integrity, and adaptability.

The Independent Day School is committed to discovering, cultivating, and celebrating diversity in its many forms throughout our community and seeks to foster an atmosphere of personal and cross-cultural curiosity. Visit our [webpage](#) on diversity, equity, and inclusion for more information.

#### **Quick facts about IDS**

- Co-ed, non-profit, non-sectarian day school
- Students come to IDS from 29 Connecticut towns
- Student population: 120
- Dedicated, highly educated faculty
- Students of color represent over 50% of the enrollment
- 33 acres of woodlands, wetlands, fields, and gardens
- Parent participation is encouraged

## **Essential Functions**

Coordinate and perform all essential tasks associated with the Learning Center, including:

- Referrals, Evaluations, and Testing: Facilitate and coordinate the referral process from start to completion, including the documentation of Scientific Based Research Instruction (SRBI). Review all applicable documentation of evaluations, testing, medical reports, psychological reports, etc., interpret and develop appropriate recommendations. Act as the liaison with local school district (RSD 13) and coordinate testing of students by outside specialists and RSD 13.
- Support Plans and Implementation: Create a comprehensive, diagnostic-prescriptive support plan with accommodations and instructional strategies for students with identified learning needs based on neuropsychological evaluations. Work with teachers to monitor implementation and make adjustments as needed.
- Data Collection and Record Keeping: Maintain updated student records and report student progress to parents, faculty, and school administration. Track data on applicable students to assure appropriate communication and record-keeping in the school's student database with regard to registered accommodations.
- Communication and Collaboration: Collaborate, coordinate, and communicate with students, parents, colleagues, and administrators to ensure the highest level of learning for all students.
- Faculty Support: Provide a variety of services directly to faculty to support the effective implementation of instructional and behavioral accommodations and interventions including consultation, professional development, observation and feedback, and coaching.
- Student Assessment/Evaluation: Provide direct assessment, evaluation, and support for neurodiverse students including screening, standardized assessments, and tutoring.
- Professional duties: Participate as a member of the Admissions Committee, lead Student Support Meetings, participate in division meetings, lead professional development on neurodiversity.

Salary commensurate with experience. Generous benefits package includes health, dental, HRA, and 403(b) retirement.

Please submit a letter of interest that addresses your capacity to fulfill the duties and responsibilities as listed, a resume, a statement of your teaching philosophy, and a list of three professional references to Dr. Rochelle Reodica at [reodicar@independentschool.org](mailto:reodicar@independentschool.org) by March 15, 2026.

Visit us on the web at [www.IndependentDaySchool.org](http://www.IndependentDaySchool.org).

Find us on [Facebook](#), [Instagram](#), and [LinkedIn](#).

*The Independent Day School does not discriminate in its admissions, student treatment, or employment practices on the basis of race, color, sex, age, national origin or ancestry, religion or creed, sexual orientation, disability status, marital status, citizenship status, veteran status, gender identification, genetic information, or membership in any other legally protected class.*